

Pearl City Board of Education
Waiver of School Code 105 ILCS 5/10-20.12 allow
school children of non-resident full time employees to
attend PC schools without tuition Hearing

Wednesday, December 18, 2019

6:15 p.m.

High School Library—100 S. Summit, Pearl City

- I. Call to order
- II. Roll Call
- III. Public Hearing on waiver of school code 105 ILCS 5/10-20.12 allow school children of non-resident full time employees to attend PC schools without tuition
- IV. Public Comments on waiver of school code 105 ILCS 5/10-20.12 allow school children of non-resident full time employees to attend PC schools without tuition
- V. Adjourn

**Pearl City Board of Education
Tax Levy Hearing**

Wednesday, December 18, 2019

6:20 p.m.

High School Library—100 S. Summit, Pearl City

- I. Call to order
- II. Roll Call
- III. Public Hearing on the 2019 Tax Levy
- IV. Public Comments on the 2019 Tax Levy
- V. Adjourn

AGENDA

Pearl City Community Unit School District #200
Pearl City, IL 61062

Wednesday, December 18, 2019
6:30 P.M. – High School Library

- A. Call to Order
- B. Roll Call of Members
- C. Approve the Agenda
- D. Recognition of Guests & Public Comment
- E. Consent Agenda
 - 1. Approval of November 20, 2019 Regular Board Meeting Minutes
 - 2. Approval of November 20, 2019 Closed Session Minutes
 - 3. Approval of Bills and Payroll through December 13, 2019
 - 4. Approval of Professional Course and Reimbursement
- F. Communications
 - 1. School Report Card & Assessment presentation
 - 2. Curriculum Timeline presentation
- G. New Business
 - 1. FY20 Tax Levy – Potential Action Item
 - 2. Approval to sell School Plow Truck- Potential Action Item
 - 3. Approval to renew contract with the Benning Group for Audit Services– Potential Action Item
 - 4. Approval to send application for tuition waiver for full time employees to the State General Assembly- Potential Action Item
 - 5. Setting of School Board Retreat, if needed – Potential Action Item
 - 6. Final reading of new/amended policies: 2:20-Powers and duties of the School Board; 2:20E- Waiver and Modification request resource; 2:70- Vacancies of the School Board; 2:0E- Checklist for filling board vacancies by apt.; 2:100- Board member conflict of interest; 2:105- Ethics and gift ban; 2:110- Qualifications, term, and duties of board officers; 2:200- Types of school board meetings; 2:220- School board meeting procedure; 2:220E- Motion to adjourn to closed session; 2:220E6- Log of closed meeting minutes; 2:250-Access to district public records; 2:250E2- Immediately available district public records and web-posted reports and records; 2:260- Uniform grievance procedure; 3:40E- Checklist for the Supt. employment contract negotiation process; 3:50- Administrative personnel other than the superintendent; 4:15- Identity protection; 4:30-Revenue and Investments; 4:40- Incurring debt; 4:60- Purchases and contracts; 4:80- Accounting and audits; 4:110- Transportation; 4:140-Waiver of student fees; 4:150- Facility management and building programs; 4:170- Safety; 4:175- Convicted child sex offender, screening, notifications; 4:190- Targeted School violence prevention program; 5:10-Equal employment opportunity and minority recruitment; 5:20- Workplace harassment prohibited; 5:30-Hiring process and criteria; 5:50- Drug and alcohol free workplace, e-cigarette, tobacco, and cannabis prohibition; 5:90-Abuse and neglected child reporting; 5:100-Staff development program; 5:120- Employee ethics, conduct, and conflict of interest; 5:125- Personal technology and social media, usage and conduct; 5:150- Personnel Records; 5:190-Teacher qualifications; 5:200- Terms and conditions of employment and dismissal; 5:220- Substitute teachers; 5:250- Leaves of Absence; 5:260- Student teachers; 5:285- Drug and alcohol testing for school bus drivers and commercial vehicle drivers; 5:290- Employment termination and suspension; 5:330- Sick days, vacation, holiday, and leaves; 6:15- School accountability; 6:20- School year calendar and day; 6:60- Curriculum Content; 6:65- Student social and emotional development; 6:150- Home and hospital instruction; 6:180- Extended instructional programs; 6:210- Instructional materials; 6:270- Guidance and counseling program; 6:300- Graduation requirements; 6:300E1- Application for a diploma for a service member killed in action or for veterans of

WW II, the Korean conflict, or the Vietnam conflict; 6:300E2- State law graduation requirements; 6:300E3- Form for exemption from financial aid application completion; 6:310- High school credit for non-district experience; course substitutions, re-entering students; 6:320- High school credit for proficiency; 7:20- Harassment of student prohibited; 7:150- Agency and police interviews; 7:180- Prevention of and response to bullying, intimidation, and harassment; 7:340- Student records; 8:30- Visitor to and conduct on school property; 8:98E1- Letter notifying parents/guardians of school visitation rights – Potential Action Item

H. Closed Session

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5 ILCS 120/2(c)(1), amended by P.A. 99-646, and
2. Collective negotiating matters between public body and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees.

I. Potential Action Items from Closed Session

1. Approval of Hiring Fall 2020 HS & JH Coaches.
2. Approval of Hiring an Asst. Cook
3. Approval of Hiring Paraprofessionals.
4. Approval of Resignation of Paraprofessionals.
5. Approval of Resignation of Asst. Cook.
6. Approval of Resignation of Asst. Speech Coach.
7. Approval of Hiring of Asst. Speech Coach.

J. Adjourn

***Copies of the agenda and public documents can be picked up at the District Administrative Office at 100 S. Summit St, Pearl City, IL 61062 during its regular business hours.

AGENDA

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- A. Call to order
- B. Roll Call of Members
- C. Approve the Agenda
- D. Recognition of Guests & Public Comment
- E. Consent Agenda
 - 1. Approval of Nov. 20, 2019 Regular Board Meeting Minutes
 - 2. Approval of Nov. 20, 2019 Closed Session Minutes
 - 3. Approval of Bills and Payroll through Dec. 13, 2019 for \$408,340.54.
 - 4. Approval of Professional Course and Reimbursement for Judy Robinson
- F. Communications
 - 1. School Report Card and Assessment presentation
 - 2. Curriculum Timeline presentation
- G. New Business
 - 1. FY20 Tax Levy- Potential Action Item
 - a. *The estimated tax levy contains a 4.94% increase in all funds (Ed., O&M, Trans., WC, Tort, Life Safety, Rent, Spec. Ed., SS, IMRF). There is no Bond and interest levy which will greatly reduce the levy amount of the local property owners. CPI is 1.9%. We balloon levy in case of any new construction that is not known or any other increases in the EAV.*
 - 2. Approval to sell School Plow Truck- Potential Action Item
 - a. *We are getting specs and an estimate and will post the selling of the truck on the school district website. We will then accept sealed offers until a certain date. Finally, we will have a document that shares the selling of the truck is as-is.*
 - 3. Approval to renew contract with Benning Group for Audit Services- Potential Action Item
 - 4. Approve sending application for tuition waiver for full time employees to the State General Assembly- Potential Action Item
 - 5. Setting of School Board Retreat, if needed- Potential Action Item
 - 4. Final Reading of new or amended policies: 2:20-Powers and duties of the School Board; 2:20E- Waiver and Modification request resource; 2:70- Vacancies of the School Board; 2:0E- Checklist for filling board vacancies by apt.; 2:100- Board member conflict of interest; 2:105- Ethics and gift ban; 2:110- Qualifications, term, and duties of board officers; 2:200-Types of school board meetings; 2:220- School board meeting procedure; 2:220E- Motion to adjourn to closed session; 2:220E6- Log of closed meeting minutes; 2:250-Access to district public records; 2:250E2- Immediately available district public records and web-posted reports and records; 2:260- Uniform grievance procedure; 3:40E- Checklist for the Supt. employment contract negotiation process; 3:50- Administrative personnel other than the superintendent; 4:15- Identity protection; 4:30-Revenue and Investments; 4:40- Incurring debt; 4:60- Purchases and contracts; 4:80- Accounting and audits; 4:110- Transportation; 4:140-Waiver of student fees; 4:150- Facility management and building programs; 4:170- Safety; 4:175- Convicted child sex offender, screening, notifications; 4:190- Targeted School violence prevention program; 5:10-Equal employment opportunity and minority recruitment; 5:20- Workplace harassment prohibited; 5:30-Hiring process and criteria; 5:50- Drug and alcohol free workplace, e-cigarette, tobacco, and cannabis prohibition; 5:90-Abuse and neglected child reporting; 5:100-Staf development program; 5:120- Employee ethics, conduct, and conflict of interest; 5:125- Personal technology and social media, usage and conduct; 5:150- Personnel Records; 5:190-Teacher qualifications; 5:200-

Terms and conditions of employment and dismissal; 5:220- Substitute teachers; 5:250- Leaves of Absence; 5:260- Student teachers; 5:285- Drug and alcohol testing for school bus drivers and commercial vehicle drivers; 5:290- Employment termination and suspension; 5:330- Sick days, vacation, holiday, and leaves; 6:15- School accountability; 6:20- School year calendar and day; 6:60- Curriculum Content; 6:65- Student social and emotional development; 6:150- Home and hospital instruction; 6:180- Extended instructional programs; 6:210- Instructional materials; 6:270- Guidance and counseling program; 6:300- Graduation requirements; 6:300E1- Application for a diploma for a service member killed in action or for veterans of WW II, the Korean conflict, or the Vietnam conflict; 6:300E2- State law graduation requirements; 6:300E3- Form for exemption from financial aid application completion; 6:310- High school credit for non-district experience; course substitutions, re-entering students; 6:320- High school credit for proficiency; 7:20- Harassment of student prohibited; 7:150- Agency and police interviews; 7:180- Prevention of and response to bullying, intimidation, and harassment; 7:340- Student records; 8:30- Visitor to and conduct on school property; 8:98E1- Letter notifying parents/guardians of school visitation rights- Potential Action Item

H. Closed Session

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5 ILCS 120/2(c)(1), amended by P.A. 99-646, and
2. Collective negotiating matters between public body and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees

I. Action Items from Closed Session

1. Approve Hiring of Fall 2020 High School and Junior High Coaches
2. Approve Hiring of Asst. Cook
3. Approve Hiring of Paraprofessionals
4. Approve resignation of Paraprofessionals
5. Approve resignation of Asst. Cook
6. Approve Resignation of Asst. Speech coach
7. Approve Hiring of Asst. Speech coach

J. Adjourn

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BOARD OF EDUCATION DISTRICT #200
REGULAR BOARD MEETING

November 20, 2019

Mr. Bremmer, President, called the regular board meeting to order at 6:30 p.m. in the High School IMC. Roll call found the following members present: Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey. Also present were Superintendent Schiffman, Secondary Principal Kelly Mandrell, Elementary Principal Brent Chrisman, Dean Lotz, Natalie Lotz, Carolyn Grahame, Lisa Allseits & Guest, Brian & Nicole Greene, Robert & Sarah Kuhlemeier, Karsen Kuhlemeier, Judy Robinson, Shanon Duncan, Derrick & Michelle Allen, Philip Krolow, Denise Musser, Kyle Polhill, Sandy Scott, Mike Tresemer, Mat Diehl, William Backus & the Lego League Members.

Mrs. Lieb motioned to approve the agenda. Mr. Johnson seconded the motion, which passed unanimously.

The board recognized guests and public comments were allowed. One public comment was made.

President Bremmer called for a motion and a second for Public Hearing to Open the Public Hearing concerning the intent of the Board of Education of Pearl City Community School Dist. 200 Stephenson, Carroll and Jo Daviess Counties, Illinois, to sell \$1,700,000 Working Cash Bonds. All persons wanting to be heard shall have an opportunity to present written or oral testimony with respect to the WC Bond.

Mr. Johnson motioned to open a public hearing for the issuance of working cash fund bonds for the purpose of increasing the working cash fund of the District at 6:31 p.m. Mrs. Sheffey seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

President Bremmer opened the discussion and explained the reasons for the proposed issuance of the WC Bond are as follows: To increase the WC fund for the district in order to maintain operating funds and also to use for facility projects. Whereupon President Bremmer asked for additional comments from the members of the Board of Education. None were made. Written testimony concerning the proposed issuance of the Working Cash Fund Bonds was read into the record by Secretary Keltner, Ron Johnson would like to see some of the bond used for a greenhouse for the Ag Dept. Whereupon President Bremmer asked for oral testimony or any public comments concerning the proposed issuance of the Working Cash Fund Bonds. Statements were made by the following: Denise Musser was concerned for our community being primarily Agriculture based and the effect this would have and also asked about cuts being made. Lisa Allseits also commented on what cuts have been made. President Bremmer announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Working Cash Fund Bonds.

Mr. Pauley motioned to close the public hearing and return to the regular open session meeting at 6:36 p.m. Mr. Crackenberger seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mrs. Lieb motioned to approve the consent agenda. Mr. Pauley seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

In Communications, the Lego League presented their skit and robot, Mr. Kyle Polhill from the Benning Group, presented the FY19 Audit to the board.

Dr. Schiffman discussed with the board the Communication Survey results.

Mrs. Lieb motioned to approve the FY19 Audit as presented by the Benning Group. Mrs. Sheffey seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

The road from Rt. 73 to the school parking lot was discussed. Mr. Johnson & Mr. Pauley will work with the Village on this item.

Mr. Pauley motioned to approve the return of Junior High Tackle Football. Mrs. Keltner seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mrs. Keltner motioned to approve the purchase of a dump/plow truck from the village for \$18,000 using TIF money. Mrs. Sheffey seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mr. Pauley motioned to approve the CollegeNow Agreement with Highland Community College. Mrs. Keltner seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mr. Pauley motioned to approve a Resolution declaring the intention to issue working cash fund bonds for the purpose of increasing the working cash fund of the District. Mrs. Lieb seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mr. Johnson motioned to approve the estimated Tax Levy and Resolution for 2019 and set a truth and taxation hearing for Dec. 18th at 6:20 p.m. in the High School Library. Mrs. Sheffey seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

The board held a first reading of the following new/amended board policies: 2:20- Powers and duties of the School Board; 2:20E- Waiver and Modification request resource; 2:70- Vacancies of the School Board; 2:0E- Checklist for filling board vacancies by apt.; 2:100- Board member conflict of interest; 2:105- Ethics and gift ban; 2:110- Qualifications, term, and duties of board officers; 2:200-Types of school board meetings; 2:220- School board meeting procedure; 2:220E- Motion to adjourn to closed session; 2:220E6- Log of closed meeting minutes; 2:250-Access to district

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Mr. Pauley motioned to enter closed session at 7:45 p.m. Mr. Johnson seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mr. Crackenberger motioned to enter open session at 9:24 p.m. Mrs. Sheffey seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mr. Pauley motioned to accept the resignation of Robert Gerbode as a paraprofessional effective immediately. Mrs. Lieb seconded the motion, which passed unanimously.

Mrs. Sheffey motioned to accept the resignation of Lindsay Miller as a paraprofessional effective immediately. Mr. Pauley seconded the motion, which passed unanimously.

Mr. Johnson motioned to approve the retirement of Carla Whitebread effective at the end of the 2020 school year. Mr. Crackenberger seconded the motion, which passed unanimously.

Mr. Pauley motioned to approve the resignation of Dr. Kelly Mandrell as JH/HS Principal and Transportation Director effective June 30th, 2020. Mr. Johnson seconded the motion, which passed unanimously.

Mr. Johnson motioned to approve Katherine Buzzell as a JH/HS Paraprofessional for \$10/hour. Mrs. Lieb seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mr. Pauley motioned to adjourn the meeting at 9:27 pm. Mrs. Lieb seconded the motion, which passed unanimously.

Respectfully submitted,

Janis Sheffey, Recording Secretary

Chad Bremmer, Board President

Professional Course Pre-Approval & Reimbursement

Teacher requesting Course Approval Judy Robinson

Date of Request Dec. 4, '19

Tuition Reimbursement

The Board shall pay up to three hundred (300) dollars per credit hour tuition, limited to nine (9) hours for the three years of the contract. This program will commence upon a teacher reaching tenure status.

X I am requesting course approval and reimbursement at the rate of \$300/hour – See Above

_____ I am requesting course approval only

Subject (s) and requested hours for approval

1. Hours 3 Subject/Course Anxiety Awareness: Empowering Students with Help & Hope

2. Hours _____ Subject/Course _____

_____ Course and Salary Reimbursement or Course only was approved by the School Board

_____ Course and Salary Reimbursement or Course only was denied by the School Board

Reason for Denial _____

Date Approved _____

Superintendent's Signature _____

Illinois Report Card Review and Assessment

— Mr. Chrisman and Dr. Mandrell —
December 2019

Graduation Rate

- Calculated by dividing the number of students who graduate in four years with a diploma by the numbers of students who started their freshmen year.
 - With the addition of students who have moved in
 - With the subtraction of students who transferred out, emigrated out of the country, or passed away
 - 5 year Cohort- graduation rate is based on the 1st time 9th graders in fall 2014 school year 14-15 and graduating five years later at the end of the 2018-2019 school year.
 - Our Graduation Rate
-

Freshmen On Track

- Students must pass 5 credits during their Freshman year
 - Can't fail more than .5 credits in the core classes
 - Reading
 - Math
 - Science
 - Social Studies
 - [Our Percentage](#)
-

SAT- Scholastic Aptitude Test

- Juniors take the test
 - College Entrance Exam
 - Focuses on the skills and knowledge learned
 - The tests measures
 - Learned in high school
 - Need to succeed in college and career training
-

SAT- Scholastic Aptitude Test Continued

- Average Scores for 2019
 - Total Average score 1059
 - Highest 1600
 - Lowest 400
 - Evidence Based Reading/ Writing average score 531
 - Highest- 800
 - Lowest- 200
 - Mathematics average score 528
 - Highest - 800
 - Lowest - 200
 - Our scores
-

SAT V. ACT

- 2019
 - SAT - 987. 10 = 19 on ACT
 - 2018
 - SAT- 1085.9= 21 on ACT
 - 2017
 - SAT- 1010.5 = 19 on ACT
-

ISA- Illinois Science Assessment

- Science Assessment given to students in 5th, 8th, and students in Biology 1
 - 2020- All 11th grade students will take the test instead of the Biology class
 - Based on the Next Generation Science Standards (NGSS)
 - [Our High School Science Scores](#)
 - [Our Junior High Science Scores](#)
 - [Our Elementary Science Scores](#)
-

IAR- Illinois Assessment of Readiness

- Students in grades 3rd- 8th take the test
 - Primary purpose of the IAR is to allow students to demonstrate what they know and can do in Math and English/ Language arts
 - Assist educators in supporting student learning
 - Make use of technology in assessments
 - Advance accountability at all levels
 - Provide a measure of college and career readiness for students
-

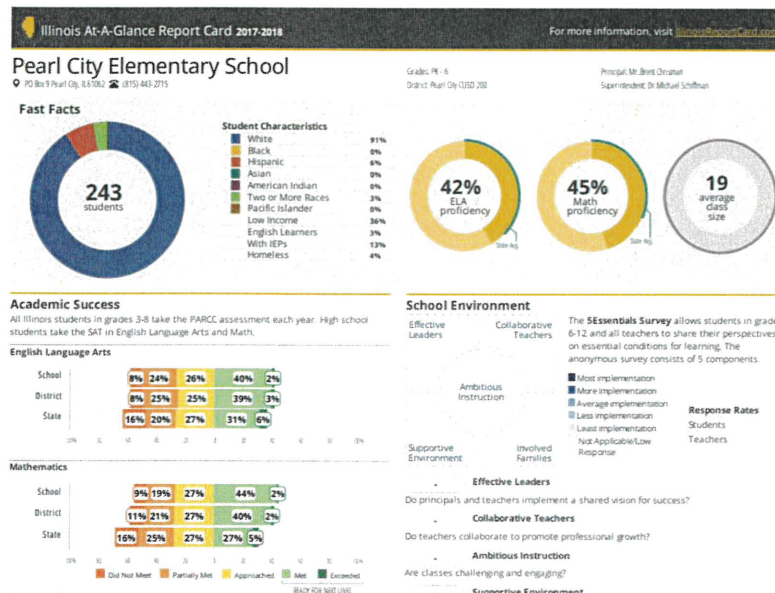
IAR- Illinois Assessment of Readiness Continued

- English language arts/literacy (ELA/L) assessments focused on writing effectively when analyzing text
- Mathematics assessments focused on applying skills and concepts, understanding multi-step problems that require abstract reasoning, and modeling real-world problems with precision, perseverance, and strategic use of tools.
- [Our Elementary Scores](#)
- [Our Junior High Scores](#)

Pearl City Elementary School (at-a-glance) 18/19



Pearl City Elementary School (at-a-glance) 17/18



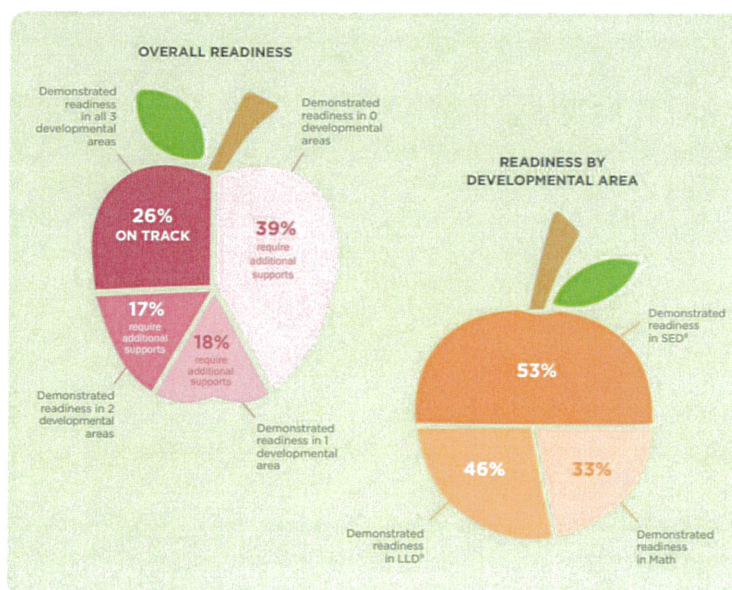
KIDS 14 State Readiness Measures (kindergarten)

14 STATE READINESS MEASURES	4 KEY LEARNING DOMAINS	3 KEY DEVELOPMENTAL AREAS
Curiosity and Initiative in Learning Self-Control of Feelings and Behavior Engagement and Persistence	Approaches to Learning & Self-Regulation (ALT-REG) Assesses a child's development of persistence, curiosity, and ability to self-regulate.	SOCIAL AND EMOTIONAL DEVELOPMENT (SED & ALT-REG)
Relationships and Social Interactions with Familiar Adults Relationships and Social Interactions with Peers	Social and Emotional Development (SED) Assesses a child's development of feelings, behavior, and relationships with nurturing adults and peers.	
Communication and Use of Language (Expressive) Reciprocal Communication and Conversation Comprehension of Age-Appropriate Text Phonological Awareness Letter and Word Knowledge	Language and Literacy Development (LLD) Assesses a child's progress in developing foundational language and literacy skills by observing communication, conversation, awareness of text, and letter and word knowledge. These skills can be demonstrated in any language and in any mode of communication.	LANGUAGE AND LITERACY DEVELOPMENT (LLD)
Classification Number Sense of Quantity Number Sense of Math Operations Shapes	Math (COG.MATH) Assesses a child's number sense, knowledge of shapes, and ability to classify objects through observation, exploration of people and objects, and objects and concepts.	MATH (COG.MATH)

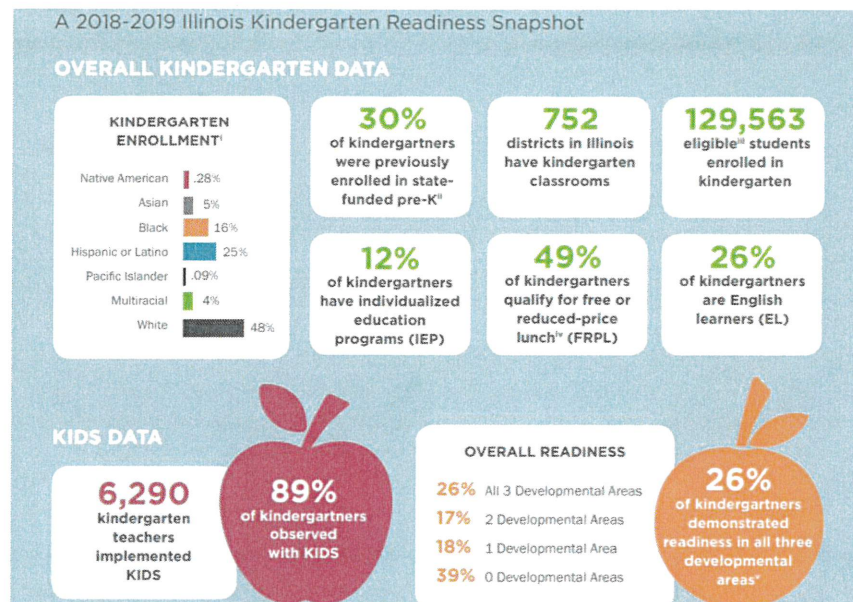
KIDS ASSESSMENT RESULTS- K (regionally)

District City	% Of Kindergarteners demonstrating readiness by Development Area		
	S/E Dev.	Lang./ Dev.	Math
	53%	46%	33%
Chadwick	86%	82%	75%
Dakota	70%	74%	43%
East Dubuque	19%	45%	43%
Lanark	70%	55%	36%
Freeport	26%	25%	10%
Galena	7%	29%	38%
Lena	59%	54%	46%
Orangeville	40%	53%	33%
Hanover	71%	58%	38%
Pearl City	55%	27%	80%
Pecatonica	47%	44%	39%
Scales Mound	92%	67%	83%
Stockton	88%	88%	85%
Warren	33%	30%	56%
Mount Carroll	76%	51%	42%

KIDS State Results



Overall Snapshot of the 18/19 assessment



Where do we go next???

- New Math Curriculum
- New Math Teacher
- Workshop for HS Science Teacher to help with ISA
 - Juniors only will be taking the ISA instead of Biology students
- First Year with IAR
 - Using the Digital Library to help prepare for this year
- New Reading curriculum for the District
- New Sensory room & corridor for the Elementary
- New Training for our Paraprofessionals to handle extreme behaviors

Curriculum Review Cycle/ Timeline 2020-2021

Goal: To develop clear, consistent, coherent, and articulated curriculums that are implemented uniformly and equitably across all schools. These curriculums will be driven by the new standards, and will reflect the skills and habits of mind needed for 21st century learners to be globally competitive. The ultimate goal is to develop an instructional system/curriculum that reflects the needs of 21st Century Learners, to ensure that students are College and Career Ready and therefore prepared to compete globally.

● Curriculum/Subject Area reviews are a **2 year process** which includes developing a team (teachers and admin) that will study a specific subject area. Curriculum reviews are led and facilitated by the District Administration. Subject areas will be under review every **3-5 years in an effort to stay current with the latest research and educational trends as it relates to the subject area**. **The committee will:**

- Review and study new national standards & instructional philosophy/shifts & professional learning on instructional philosophy/ shifts
- Research, identify, create and or develop curriculums (i.e. standards, pedagogy, assessment, instructional materials).
- Review student learning data and determine effectiveness of current program
- Conduct Gap Analysis of what the school district has in place as it relates to instructional materials specific to the subject area
- Conduct research on instructional materials/programs
- Pilot programs from educational publishing groups (ie. Discovery, Pearson, McGraw Hill, TCI, marriage of resources) and instructional materials and data collection
- Adoption of curriculum/program & instructional materials by BOE and identification of professional learning plan, and communication plan with staff and stakeholder groups
- Full implementation of updated curriculum and instructional materials at beginning of school year
- Monitor and evaluate: Implementation and monitoring involves using quantitative and qualitative data to measure the effectiveness of the curriculums/programs. i.e. MAP, teacher, student surveys, parent surveys, etc.
- Ensure new curriculum is implemented uniformly and with fidelity, by monitoring within buildings.

Review Timeline

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Elementary						
Math	Monitor	Monitor	Monitor	Exploratory	Review	Review
ELA	Exploratory	Review	Implement	Monitor	Monitor	Monitor
World Language	Exploratory	Exploratory	Review	Implement	Monitor	Monitor
Social Science	Exploratory	Review	Implement	Monitor	Monitor	Monitor
Science	Monitor	Exploratory	Review	Implement	Monitor	Monitor
Art (K-6)	Monitor	Monitor	Monitor	Exploratory /Review	Implement	Monitor
Music	Monitor	Monitor	Monitor	Exploratory /Review	Implement	Monitor
PE/Health	Exploratory	Exploratory	Implement	Monitor	Monitor	Monitor
21st Cent. Learning	Review	Implement	Monitor	Implement	Monitor	Monitor

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Junior High						
Math	Monitor	Monitor	Monitor	Exploratory	Exploratory	Review
ELA	Exploratory	Review	Implement	Monitor	Monitor	Monitor
World Language	Exploratory	Exploratory	Review	Implement	Monitor	Monitor
Social Science	Exploratory	Review	Implement	Monitor	Monitor	Monitor
Science	Monitor	Exploratory	Review	Implement	Monitor	Monitor
Art (K-6)	Monitor	Monitor	Monitor	Exploratory /Review	Implement	Monitor
Music	Monitor	Monitor	Monitor	Exploratory /Review	Implement	Monitor
PE/Health	Exploratory	Exploratory	Implement	Monitor	Monitor	Monitor
21st Cent. Learning	Review	Implement	Monitor	Implement	Monitor	Monitor
Agriculture	Monitor	Exploratory	Review	Implement	Monitor	Monitor
Business	Exploratory /Review	Implement	Monitor	Monitor	Monitor	Exploratory

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
High School						
Math	Monitor	Monitor	Monitor	Exploratory	Exploratory	Review
ELA	Exploratory	Review	Implement	Monitor	Monitor	Monitor
World Language	Exploratory	Exploratory	Review	Implement	Monitor	Monitor
Social Science	Exploratory	Review	Implement	Monitor	Monitor	Monitor
Science	Monitor	Exploratory	Review	Implement	Monitor	Monitor
Art (K-6)	Monitor	Monitor	Monitor	Exploratory /Review	Implement	Monitor
Music	Monitor	Monitor	Monitor	Exploratory /Review	Implement	Monitor
PE/Health	Exploratory	Exploratory	Implement	Monitor	Monitor	Monitor
21st Cent. Learning	Review	Implement	Monitor	Implement	Monitor	Monitor
Agriculture	Monitor	Exploratory	Review	Implement	Monitor	Monitor
Business	Exploratory /Review	Implement	Monitor	Monitor	Monitor	Exploratory

Review and Research (Exploratory) and Development Committee

- Form a committee for content area to be reviewed
- Research best practices and contact experts with the best reputations in the state and/or country
- Review of current curriculum documents
 - curriculum mapping/scope and sequence
- Curriculum inventory of materials
- Assessment of staff development
- Feedback from staff, parents and students of current curriculum
- Review of standardized assessment data
- Review of district assessment data
- Analysis of the interrelationship between the area and other content areas

Major tasks of the Curriculum Review - 1-2 years (Review)

- Establish vision and goals of program
- Review evaluation data and conclusions of current program with the committee
- Review and study new national standards & instructional philosophy & professional learning on instructional shifts
- Identify and or develop curriculum (i.e. standards, pedagogy, assessment, instructional materials) to reflect balanced framework
- Conduct Gap Analysis of what the school district has in place as it relates to instructional materials
- Research instructional materials/programs
- Pilot programs from publishers (ie. Discovery, Pearson, McGraw Hill, TCI, marriage of resources), instructional materials and data collection

Initial Curriculum and Program Implementation - 2-3 years (Review)

- Pilot programs at the end of year 1 with timeline of recommendation going to Board of Education at the beginning of Year 2 OR
- Pilot programs in year 2 with recommendation going to Board of Education at the end of Year 2
- Review evaluation data and conclusions of Pilot Programs
- Create Professional Learning Plan for Initial implementation
- Schedule all professional learning for the following year including built in PLC collaboration time
- Create Communication Plan
- Make recommendation to Board of Education for new curriculum resources
- Order all resources
- Schedule professional learning for Implementation

Curriculum Implementation

- Prior to beginning of Academic Year provide teachers and support staff with professional learning necessary for successful implementation.
- Provide ongoing support throughout the academic year
- Monitor implementation at each building
- Monitor implementation in every classroom
- Review quarterly evaluation data and conclusions
- Provide real-time professional learning as needed
- Review end of the year evaluation data and conclusions
- Provide end of the year content area collaboration to review data and conclusions
- Based on input gathered throughout the year, some revisions to curriculum may be needed.
- Continue monitoring resources/materials and place additional orders (increase staff, student, etc)
- Schedule Professional Learning based on end of the year results

Curriculum Monitoring

- Provide Professional Learning for new teachers/staff
- Provide Professional Learning for all teachers based on previous years results
- Monitor Year 2 implementation at each building
- Monitor Year 2 implementation in every classroom
- Review quarterly evaluation data and conclusions
- Provide real-time professional learning as needed
- Review end of the year evaluation data and conclusions
- Provide end of the year content area collaboration to review data and conclusions
- Based on input gathered throughout the year, some revisions to curriculum may be needed.
- Continue monitoring resources/materials and place additional orders (increase staff, student, etc)
- Schedule Professional Learning based on end of the year results

CERTIFICATE OF COMPLIANCE WITH
THE TRUTH IN TAXATION

I, the undersigned, do hereby certify that I am President of the Board of Education of Pearl City School District No. 200, Counties of Stephenson, Jo Daviess, and Carroll, State of Illinois; and

I do further certify that the Board of Education of said district adopted a "Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 2019" at a regularly convened meeting held on the 20th day of November, 2019, said date being at least twenty (20) days preceding the adoption of the aggregate tax levy of the district; and

I do further certify that public notice of the intention of the district to levy taxes not in excess of 105% of the amount of taxes extended or estimated to be extended, exclusive of election costs and bond and interest costs, upon the levy of the district for 2019 was published on Thursday, Dec. 6, 2019 in accordance with the provisions of the Truth in Taxation Law, a newspaper circulation in Pearl City Community Unit School District No. 200, a copy of which published certificate is attached hereto; and

I do further certify that a public hearing on the proposed tax levy was held in said district on December 18, 2019; and

I do further certify that the aggregate tax levy of the district was adopted on December 18, 2019 after public notice and a hearing, all in accordance with the Truth in Taxation Law.

PRESIDENT,
BOARD OF EDUCATION
PEARL CITY COMMUNITY UNIT
SCHOOL DISTRICT #200
COUNTIES OF STEPHENSON,
JO DAVIESS, AND CARROLL
STATE OF ILLINOIS

Original: ☒ X
Amended: ☐

ILLINOIS STATE BOARD OF EDUCATION
School Business and Support Services Division
217/785-8779

CERTIFICATE OF TAX LEVY

A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.

District Name	District Number	County
Pearl City Unit School District	200	Stephenson, JoDaviess, Carroll

Amount of Levy

Educational	\$ 1,953,638	Fire Prevention & Safety *	\$ 32,479
Operations & Maintenance	\$ 222,691	Tort Immunity	\$ 140,238
Transportation	\$ 137,621	Special Education	\$ 27,162
Working Cash	\$ 21,948	Leasing	\$ 33,966
Municipal Retirement	\$ 110,073		\$ 0
Social Security	\$ 116,923	Other	\$ 0
		Total Levy	\$ 2,796,739

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

See explanation on reverse side.

Note: Any district proposing to adopt a levy must comply with the provisions set forth in the Truth in Taxation Law.

We hereby certify that we require:

the sum of 1,953,638 dollars to be levied as a special tax for educational purposes; and
the sum of 222,691 dollars to be levied as a special tax for operations and maintenance purposes; and
the sum of 137,621 dollars to be levied as a special tax for transportation purposes; and
the sum of 21,948 dollars to be levied as a special tax for a working cash fund; and
the sum of 110,073 dollars to be levied as a special tax for municipal retirement purposes; and
the sum of 116,923 dollars to be levied as a special tax for social security purposes; and
the sum of 32,479 dollars to be levied as a special tax for fire prevention, safety, energy conservation, disabled accessibility, school security and specified repair purposes; and
the sum of 140,238 dollars to be levied as a special tax for tort immunity purposes; and
the sum of 27,162 dollars to be levied as a special tax for special education purposes; and
the sum of 33,966 dollars to be levied as a special tax for leasing of educational facilities or computer technology or both, and temporary relocation expense purposes; and
the sum of 0 dollars to be levied as a special tax for _____; and
the sum of 0 dollars to be levied as a special tax for _____
on the taxable property of our school district for the year 2019

Signed this _____ day of _____ 2019

(President)

(Clerk or Secretary of the School Board of Said School District)

When any school is authorized to issue bonds, the school board shall file a certified copy of the resolution in the office of the county clerk of each county in which the district is situated to provide for the issuance of the bonds and to levy a tax to pay for them. The county clerk shall extend the tax for bonds and interest as set forth in the certified copy of the resolution, each year during the life of the bond issue. Therefore to avoid a possible duplication of tax levies, the school board should not include a levy for bonds and interest in the district's annual tax levy.

Number of bond issues of said school district that have not been paid in full

0

(Detach and Return to School District)

This is to certify that the Certificate of Tax Levy for School District No. 200, Stephenson, JoDaviess, Car County, Illinois, on the equalized assessed value of all taxable property of said school district for the year 2019 was filed in the office of the County Clerk of this County on 2019.

In addition to an extension of taxes authorized by levies made by the Board of Education (Directors), an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon.

The total levy, as provided in the original resolution(s), for said purposes for the year 2019, is \$ _____

(Signature of County Clerk)

(Date)

(County)



BENNING GROUP, LLC

CERTIFIED PUBLIC ACCOUNTANTS

www.BenningGroup.com

November 18, 2019

Mike Schiffman, Superintendent
Pearl City Community Unit School District No. 200
100 S. Summit
Pearl City, Illinois 61062

Dear Mr. Schiffman:

We are very pleased to have the opportunity to submit our proposal for professional accounting services to the Pearl City Community Unit School District No. 200 (the District). We consider the District one of our valued clients and we believe this proposal demonstrates our sincere interest in continuing to provide professional services to the District.

Proposed Services and Fees

Specifically, you have asked for a proposal to provide the following items:

- Audit of the financial statements of Pearl City Community Unit School District No. 200 in accordance with *Government Auditing Standards* and the *Guide to Auditing and Reporting for Illinois Public Local Education Agencies*, (including additional requirements of the risk assessment standards) and preparation of ISBE Annual Financial Report:

2020	\$10,600
2021	\$10,750
2022	\$10,900

- If the District expends over \$750,000 of federal funds and thus falls within the requirements of OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) (Single Audit), we will issue a report on internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB's Uniform Administrative Requirements, Cost Principles, and Audit

50 W. Douglas Street, Suite 801
Freeport, Illinois 61032
(815) 235-3157
Fax (815) 235-3158

6815 Weaver Road, Suite 300
Rockford, Illinois 61114
(815) 316-2375
Fax (815) 316-2389

1809 10th Street
Monroe, Wisconsin 53566
(608) 325-5035
Fax (608) 328-2843

Requirements for Federal Awards (Uniform Guidance). The additional fees for the three years ending June 30 are as follows:

2020	\$2,500
2021	\$2,500
2022	\$2,500

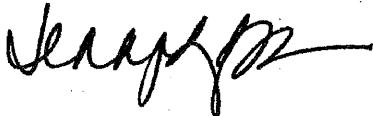
We believe a three year proposal/engagement is appropriate to minimize costs for the District. However, our engagement letters will cover one year at a time, allowing the District to terminate the relationship at any time in the unlikely event of dissatisfaction with Benning Group services.

Our fees are based upon receiving general assistance from District staff, e.g., trial balances, preparation of schedules, locating supporting documentation, etc. Our fees contemplate minimal exceptions and/or adjustments. Our normal practice is to invoice on an interim basis as the engagement progresses with payment due upon receipt of the invoice.

We have truly enjoyed working with you and your staff. We look forward to continuing our relationship with the District and anticipate a positive response to this proposal.

Very truly yours,

BENNING GROUP, LLC



Jenny L. Blocker, Member

Proposal accepted by _____ Date _____



Illinois State Board of Education

100 North First Street, S-404
Springfield, Illinois 62777-0001

APPLICATION FOR WAIVER OR MODIFICATION OF STATE BOARD RULES AND/OR SCHOOL CODE MANDATES

LEGISLATIVE AFFAIRS DEPARTMENT

Instructions: This application is to be used for seeking a waiver or modification of State Board of Education rules or of School Code mandates in accordance with Section 2-3.25g of the School Code [105 ILCS 5/2-3.25g]. The completed application must be submitted by **certified** mail, return receipt requested, to the above address. Please use the instructions on the reverse side when completing this application.

Please note that action on incomplete applications will be delayed until all required documentation is received.

1. The application is for: (Check appropriate box(es) below.)

☒ Waiver of School Code ☐ Waiver of ISBE Rule ☐ Modification of School Code ☐ Modification of ISBE Rule

2. APPLICANT NAME Pearl City Community School District #200		CONTACT PERSON Michael Schiffman	
NAME OF SUPERINTENDENT/EXECUTIVE DIRECTOR Michael Schiffman		CONTACT TELEPHONE (Include Area Code and Extension) 815-443-2715	
APPLICANT ADDRESS (Street, City, State, Zip Code) 100 S. Summit, Pearl City, IL 61062		CONTACT FAX (Include Area Code) 815-443-2237	CONTACT E-MAIL mschiffman@pcwolves.net
COUNTY Stephenson		May we contact your e-mail address? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

3. Provide citation or language of the rule(s) or School Code mandate(s) which are the subject of this application.

If you are requesting a modification, display it here, using strike through or underlining.

Section 105 ILCS 5/10-20.12a of the School Code requires the district to charge non resident pupils who attend the schools of the district tuition in an amount not exceeding 110% of the per capita cost of maintaining the schools of the district for the preceding school year. Pearl City CUSD #200 would like to charge less than the 110% (or zero) for pupils of full time employees who live outside District boundaries.

4. Attach a narrative identifying and justifying the specific request.

- For proposed waivers and modifications of rules or of the School Code that are based upon meeting the intent of the rule or mandate in a more effective, efficient or economical manner, a narrative description must provide all of the required information (see Item 4(a) on the reverse side).
- All proposed waivers/modifications requested to stimulate innovation or improve student performance, including all proposed waivers of School Code mandates, shall provide the specific plan for improved student performance and school improvement upon which the request is being based and how the applicant will determine success (see Item 4(b) on the reverse side).
- Applications requesting waivers from Section 17-1.5 of the School Code must include the amount, nature, and reason for the requested relief and all remedies that have been exhausted by the district to comply with the administrative expenditure limitation.

5. **Public Testimony:**

Attach a description of the testimony provided, to include the information enumerated in item 5 on the reverse side.

6. This application is for: ☐ Initial Waiver/Modification ☒ Renewal of Previously Approved Waiver/Modification
This application requests waiver/modification for 5 years (from 2020-2021 school year through 2024-2025 school year).
(See Item 6 on reverse side for limits on the duration of waivers/modifications.)

7. Attach a copy of each public notice required. Any request not meeting the requirements will be returned as ineligible for consideration.

8. Compliance with Notice and Hearing Requirements

I certify that a hearing concerning this application and any associated plan for improved student performance was held on
Dec. 18, 2019
(Date)

I further certify that the applicant has met all the notification and hearing requirements enumerated in items A and B on reverse side and that the board of education/board of directors of the applicant identified above approved this application on December 18 2019.
(Date)

Date

Signature of Applicant
(i.e. District Superintendent/Executive Director/Regional Superintendent)

INSTRUCTIONS: Please use the following as a checklist in assembling your application package. Incomplete applications will not be considered until all required documentation is received. All applicants must hold a public hearing prior to submission of the application.

- ☐ A. Public Hearing: Each eligible applicant (see item 2 below) must hold a public hearing, providing for a time to take testimony about the request that is separate from the time when any other business is being conducted or testimony on other matters is being heard. The public hearing may be held during a regular board meeting.
- ☐ B. Required Notices of Public Hearing: Provide the following notices to inform the public and others of the hearing date. Each must state the time, date, location and general subject matter of the hearing.
- **All applicants:** Publish a notice on the applicant's website at least 14 days in advance of the hearing. Applicants requesting an **increased fee for driver's education (105 ILCS 5/27-24.2)** must also publish the proposed amount of the fee as part of the website notice and as part of the notice placed in a newspaper of general circulation.
 - **School districts:** Publish a notice in a newspaper of general circulation within the applicant's area at least 7 days in advance of the hearing.
 - **Joint agreements, ISCs or regional superintendents:** Publish a notice in a newspaper of general circulation in each school district that is a member of the joint agreement or that is served by the educational service region or intermediate service center, provided that a notice in a newspaper generally circulated in more than one school district shall be considered sufficient notice to all of the affected districts.
 - **All applicants:** Provide a written notice to the applicant's exclusive bargaining agent(s) affected by the request at least 7 days in advance of the hearing; this notice must also state that testimony will be taken from staff.
 - **All applicants:** Provide a written advance notice to the applicant's state legislators affected by the request.

☐ **Item 1.** Indicate the **type of action** sought under this application:

- ISBE approval of waivers or modifications of ISBE rules and of modifications of School Code mandates to allow an applicant to meet the intent of the rule or mandate in a more effective, efficient or economical manner or when necessary to stimulate innovation or to improve student performance; or
- General Assembly approval of waivers of School Code mandates to allow an applicant to meet the intent of the rule or mandate in a more effective, efficient or economical manner or when necessary to stimulate innovation or to improve student performance.

Waivers are not permitted from ISBE rules or School Code mandates pertaining to special education, educator licensure, teacher tenure and seniority, compliance with the Every Student Succeeds Act, or township treasurers (Sections 5-1 and 5-2.1 of the School Code). Waivers of mandates pertaining to the use of student performance data and performance categories for teacher and principal evaluations are not permitted after September 1, 2014.

☐ **Item 2.** **Eligible applicants** are school districts, independent authorities established pursuant to Section 2-3.25f of the School Code, joint agreements made up of school districts, and Regional Superintendents of Schools and Intermediate Service Centers on behalf of schools and programs operated by them.

☐ **Item 3.** The **exact language of, or citation to,** the rule(s) or mandate(s) involved may be obtained by contacting the Legislative Affairs Department by mail at 100 North First Street, S-404, Springfield, Illinois, 62777-0001 or by telephone at (217) 782-6510.

☐ **Item 4.** Identify the rationale for the specific waiver and/or modification sought.

(4)(a) For requests to meet the intent of the rule or mandate in a **more effective, efficient, or economical manner**, provide a narrative description which sets forth:

- i) the intent of the rule or mandate to be achieved;
- ii) the manner in which the applicant will meet that intent; and
- iii) how the manner proposed by the applicant will be more effective, efficient or economical.
- iv) In those instances where the applicant proposes a more economical manner, provide a fiscal analysis showing current expenditures related to the request and the projected savings that would result if the request is granted.

☐ **(4)(b)** Requests necessary for **stimulating innovation or improving student performance** must include the specific plan for improved student performance and school improvement upon which the request is based that describes how the applicant will determine success.

☐ **(4)(c)** Requests for waivers of the **administrative expenditure limitation** established in Section 17-1.5 of the School Code can be submitted **only** when circumstances for exceeding the cap are beyond the control of the district, and the district has exhausted all available and reasonable remedies to comply with the limitation. ISBE is required to recommend that the General Assembly disapprove any request for a waiver of the administrative expenditure limitation not meeting these requirements

☐ **Item 5.** Describe the testimony provided, including:

- number of people attending the public hearing;
- number speaking in favor of and against the request;
- comments made during the hearing; and
- whether any written comments were provided.

☐ **Item 6.** Waivers and modifications are limited to five years with the exception of waivers of the administrative expenditure limitation which are limited to the year in which emergency relief is needed (i.e., one year only).

☐ **Item 7.** **Attach copies of the following:** (a) **website posting**, which must be dated in order to verify that it was posted at least 14 days in advance of the public hearing; (b) **newspaper notice**; and (c) **written notice to the collective bargaining agent**, each of which must be dated in order to verify that each was provided at least 7 days in advance of the public hearing; and (d) **written advance notice to the state legislators representing the applicant's territory**.

☐ **Item 8.** Indicate the **date of the public hearing**. Applicants with governing boards must hold a public hearing and provide for a separate time to take testimony about the request. The superintendent's/executive director's/ regional superintendent's signature on this application attests to the applicant's compliance with all hearing and notice requirements.

☐ **Submission.** Applications must be postmarked not later than 15 calendar days following approval by the local board in the case of districts, joint agreements and ISCs, or by the regional superintendent of schools and be submitted by certified mail, return receipt requested, to:

Illinois State Board of Education
Legislative Affairs Department
Attn: Waiver Coordinator
100 North 1st Street, S-404
Springfield, Illinois 62777-0001

All complete applications for the waiver or modification of ISBE rules or for the modification of School Code mandates shall be deemed approved and effective 46 calendar days after the date of receipt by ISBE unless disapproved in writing. Receipt by ISBE shall be determined by the date of receipt shown on the return receipt form, except that material not properly addressed shall bear the date of receipt when the materials were provided to the Legislative Affairs Department.

Disapproval of an application upon which the ISBE must act shall be sent by certified mail to the applicant no later than 45 calendar days after receipt of the application. Applicants may appeal the ISBE's denial of an application by sending a written appeal to the address above by certified mail within 30 calendar days of receipt of the written denial.

Complete waiver applications and any appeals of ISBE action shall be submitted to the General Assembly for consideration in March and October of each year (for application deadlines, see <https://www.isbe.net/Pages/waivers.aspx>).

Legalization of Cannabis

One of the biggest changes in Illinois that affects school districts is the legalization of cannabis. The Ill. General Assembly enacted and amended several laws that legalize recreational use of cannabis and expand the use of medical cannabis products. The four major laws impacting the legalization of cannabis that affect school boards include:

1. The Cannabis Regulation and Tax Act (CRTA);
2. *Ashley's Law*;
3. The Compassionate Use of Medical Cannabis Program Act (Medical Cannabis Program Act (MCPA)); and
4. The Right to Privacy in the Workplace Act (RPWA).

The CRTA, 410 ILCS 705, added by P.A. 101-27, eff. 1-1-20, legalized recreational use of cannabis by individuals who are over the age of 21 in Illinois. While legalized, cannabis possession and usage is prohibited on or near school grounds or school buses. 410 ILCS 705/10-35, added by P.A. 101-27. Employers are allowed to develop zero-tolerance drug-free workplace policies (Id. at 10-50) and discipline their employees, including terminating them, for violating drug-free work policies (Id.). Many school officials may find the amendments to existing laws because of cannabis legalization confusing, so it is important to note that the CRTA only amended one section of the Compassionate Use of Medical Cannabis Pilot Program Act (Medical Cannabis Program Act (MCPA)) (410 ILCS 130/210, amended by P.A. 101-27) as it pertained to tax returns prior to the CRTA's effective date of 1-1-20. All other amendments to the MCPA that affect school districts are discussed in the MCPA section pertaining to P.A. 101-363, just after the paragraph on *Ashley's Law*, below.

Ashley's Law, 105 ILCS 5/22-33, amended by P.A. 101-370, eff. 1-1-20, originally passed into law in Illinois in 2018, has several significant amendments affecting school districts as follows:

1. Additions of school administrators and/or school nurses to the list of individuals who may administer cannabis infused products to a student who is a *registered qualifying patient* (as opposed to only registered caregiver(s) who must come to the school with the product to administer it to the student). These school employees are exempted from criminal prosecution for administering the products. They must also annually complete a training curriculum developed by the Ill. State Board of Education (ISBE) prior to the administration of a medical cannabis infused product.
2. Expansion of areas/times where school employees are allowed to administer cannabis infused products to a student which include not only administration during the school day but also while the student is on school premises, during any before or after school programming, on school buses and vehicles, and at school-sponsored activities.
3. Allowing students who are registered qualifying patients to self-administer the product if authorized by the school district, under the supervision of a school nurse

PRESS Terminology

What are the meanings of the "AP" and "E" after certain policy numbers?

The PRESS Policy Reference Manual (PRM) is an encyclopedia of sample board policies, administrative procedures, and exhibits. They are all in numerical order for easy reference. PRESS recommends that local school districts maintain separate board policy and administrative procedure manuals to help distinguish for the board, staff, students, parents, and community members, the distinction between board documents and staff documents, board work, and staff work.

Policy. The board develops policies with input from various sources like district administrators, the board attorney, and PRESS materials. The board then formally adopts the policies, often after more than one consideration.

After adoption by the board, each policy should have an adoption date.

Administrative Procedures. Administrative procedures are developed by the superintendent, administrators, and/or other district staff members. The staff develops the procedures that guide implementation of the policies. Administrative procedures are not adopted by the board, which allows the superintendent and staff the flexibility they need to keep the procedures current. PRESS sample procedures are numbered to correspond with the policies that they implement for easy reference. For example, policy 6:190's related administrative procedure is 6:190-AP.

It is important to remember that administrative procedures do not require formal board adoption and are not included in a board policy manual.

Exhibits. Both board policies and administrative procedures may have related exhibits. Exhibits provide information and forms intended to be helpful to the understanding or implementation of either a board policy or administrative procedure, and they do not require formal board adoption. PRESS sample exhibits are numbered to correspond to the related board policy or administrative procedure. For example, board policy 2:70 has a related exhibit numbered 2:70-E. Administrative procedure 7:340-AP1 has a related exhibit numbered 7:340-AP1, E.

Exhibits labeled with an "E" may provide guidance for board work or staff work. Those providing guidance for board work should be dated for implementation by the board. Those providing guidance for the staff should be dated for implementation by the administrative staff.

Administrative procedures exhibits, always labeled with the "AP, E" format should be dated for implementation by the administrative staff.

or an administrator, and when a registered qualifying student's parent/guardian provides written authorization for its use, along with a copy of the registry identification card of the student and the parent/guardian or other individuals' (*designated caregiver's*) card. The written authorization must specify the following:

- a. When the medical cannabis infused products must be administered;
- b. Where medical cannabis infused products must be stored with the school nurse at all times in a manner consistent with storage of other student medication at the school and may be accessible only by the school nurse or a school administrator; and
- c. The times where or the special circumstances under which the medical cannabis infused product must be administered.
- d. The effective dates for the school year in which the school district authorizes a student to self-administer cannabis must be renewed each subsequent school year.

The Ill. General Assembly amended the Compassionate Use of Medical Cannabis Pilot Program Act (Medical Cannabis Program Act (MCPA)), 410 ILCS 130/1, amended by P.A. 101-363 and scheduled to be repealed on 7-1-20. The MCPA, 410 ILCS 130/10(h)(1) and (1.5), amended by P.A. 101-363 and scheduled to repeal on 7-1-20, added eleven new conditions that can qualify for medical marijuana prescriptions and allows certain advanced practice nurses and physician assistants to prescribe medical marijuana, rather than solely physicians. 410 ILCS 130/57(a), amended by P.A. 101-363 and scheduled to repeal on 7-1-20, allows students to have up to three (3) rather than two (2) designated caregivers. These amendments to the MCPA are important for school officials to review because the law impacts the number of students who may become registered qualifying patients and expands the number of designated caregivers per student, which may increase the number of individuals coming in and out of schools.

Grant Requirements

The Ill. State Board of Education (ISBE) recently released three *Checklists* on its website (www.isbe.net/Pages/Audit-and-Monitoring-Review-Requirements-and-Tools.aspx) to assist districts with meeting their compliance obligations in three specific areas related to federal grant awards and State grant awards governed by the Grant Accountability and Transparency Act (GATA): 1) procurement, 2) inventory management, and 3) personally identifiable information. As part of its grant oversight function, ISBE has been conducting field testing in these three areas. The PRESS Editors collaborated with ISBE's Federal and State Monitoring Department to revise existing and develop new PRESS materials to ensure they cover the *Checklist* items for written policies and/or procedures in these areas. Please note that in addition to written policies and/or procedures, ISBE is also requiring documented evidence

Last, with the enactment of the CRTA, the Ill. General Assembly amended RPWA, 820 ILCS 55/5(b), amended by P.A. 101-27. It clarifies that employers may not discriminate against their employees for their employees' use of lawful products, which means products that are legal under Illinois law. The law also expands the term on-call, deeming employees on-call when they are scheduled with at least 24 hours' notice by their employers to be on standby or otherwise responsible for performing tasks related to their employment either at the employers' premises or other previously designated locations by their employers or supervisors to perform work-related tasks. These amendments are important for school officials to discuss with their board attorneys because cannabis is now a lawful product yet the science behind implementing ways to detect employees who are impaired by or under the influence of cannabis is behind.

The following PRESS materials make up this important bundle:

- 2:150-AP, Superintendent Committees
- 5:10, Equal Employment Opportunity and Minority Recruitment
- 5:30-AP2, Investigations
- 5:50, Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition - RENAMED
- 5:120-AP2, Employee Conduct Standards
- 5:285-AP, Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
- 7:190, Student Behavior
- 7:240-AP1, Code of Conduct for Extracurricular Activities
- 7:270, Administering Medicines to Students
- 7:270-AP1, Dispensing Medication
- 7:270-E2, School Medication Authorization Form - Medical Cannabis
- 8:30, Visitors to and Conduct on School Property

of actual implementation - see the *Checklists* for more information. The PRESS Editors wish to thank ISBE for its continuing collaboration on these issues.

As a result, the following PRESS materials are updated or created:

- 2:100, Board Member Conflict of Interest
- 4:15, Identity Protection
- 4:15-AP2, Treatment of Personally Identifiable Information Under Grant Awards - NEW
- 4:60-AP4, Federal and State Award Procurement Procedures - RENAMED
- 4:80, Accounting and Audits
- 4:80-AP3, Inventory Management For Federal and State Awards - NEW
- 5:120, Employee Ethics; Conduct; and Conflict of Interest

Threat Assessment

As forecasted in the spring with the release of policy 4:190, *Targeted School Violence Prevention Program*, and its accompanying materials, the Ill. General Assembly passed P.A. 101-455, requiring all schools districts to:

1. Implement a threat assessment procedure, which may be part of a board's targeted school violence prevention policy, by 12-6-19.
2. Establish a threat assessment team (TAT) by February 19, 2020. Districts that are unable to establish a TAT using their own staff and resources have the option of using a regional TAT.

P.A. 101-455 also made accompanying changes to the Free-

dom of Information Act to exempt from public disclosure records of the work of the TAT, and to the School Code to allow districts to levy taxes or issue bonds if the board determines it is necessary for school security purposes and the protection and safety of students and staff.

The following PRESS materials are updated based on P.A. 101-455:

- 4:150, Facility Management and Building Programs
- 4:170, Safety
- 4:170-AP1, Comprehensive Safety and Security Plan
- 4:190, Targeted School Violence Prevention Program
- 4:190-AP2, Threat Assessment Team (TAT)

Sexual Abuse Allegations and Investigations

In response to investigative journalism in 2018 that revealed numerous incidents of sexual abuse of students at schools by school personnel, the Ill. General Assembly passed two pieces of sweeping legislation aimed at preventing such incidents from occurring and going unaddressed in the future. P.A. 101-564, eff. 1-1-20, amends the Abused and Neglected Child Reporting Act (ANCRA) by:

1. Adding 325 ILCS 5/4(a)(4) to define a subset of mandated reporters now called *education personnel*.
2. Amending 325 ILCS 5/4(f) to require that:
 - a. Mandated reporters complete initial mandated reporter training within three months of their date of engagement in a professional or official capacity as a mandated reporter and at least every three years thereafter;
 - b. Mandated reporters notify their employers and their licensing or certification board (when applicable) when training is completed;
 - c. Mandated reporter training use a specific format and content;
 - d. Authorized providers of mandated reporter training (including ISBE) be identified;
 - e. Beginning 1-1-21, mandated reporter training hours count toward ISBE continuing education requirements.

P.A. 101-531 affects the School Code by:

1. Amending 105 ILCS 5/10-21.9(a-5) and (a-6) to require checks of the Statewide Sex Offender Database and Statewide Murderer and Violent Offender Against Youth Database every five years that an individual remains employed by a district.
2. Amending 105 ILCS 5/10-21.9(e) to require the district superintendent or regional superintendent to notify the State Supt. of Education within 15 business days after receiving a record of conviction or a registration in response to a check.
3. Amending 105 ILCS 5/10-21.9(c) and (g) to require that boards consider the status of a person who has been

issued an indicated finding for child abuse/neglect as a condition of employment or student teaching.

4. Expanding the list of offenses in 105 ILCS 5/21B-80 for which an individual's educator license may be suspended or revoked, and providing that a license may be immediately suspended or an application for licensure denied when the holder is charged with attempting, conspiring, soliciting, or committing certain offenses.
5. Adding 105 ILCS 5/10-23.12(c) to define *negligent failure to report an instance of suspected child abuse or neglect* and to provide that any district employee (except for those licensed under 105 ILCS 5/21B) may be immediately dismissed for negligent failure to report.
6. Amending 105 ILCS 5/21B-75 to define *negligent failure to report an instance of suspected child abuse or neglect* and to add it to the list of reasons that the State Supt. of Education may initiate educator licensure suspension and revocation.
7. Adding 105 ILCS 5/22-85 (final citation pending), requiring that districts within a county served by an accredited Children's Advocacy Center (CAC) coordinate with the CAC when an *alleged incident of sexual abuse* -- defined as sexual abuse of a student allegedly perpetrated by school personnel -- is reported to DCFS.
8. Adding 105 ILCS 5/10-20.69 (final citation pending), requiring that every two years, districts within a county served by a CAC review all existing policies and procedures concerning sexual abuse investigations at schools to ensure consistency with new 105 ILCS 5/22-85 (final citation pending).

The following PRESS materials are updated:

- 3:40-B, Checklist for the Superintendent Employment Contract Negotiation Process
- 4:60, Purchases and Contracts
- 4:60-AP1, Purchases
- 4:60-AP3, Criminal History Records Check of Contractor Employee

4:175, Convicted Child Sex Offender; Screening; Notifications
 4:175-AP1, Criminal Offender Notification Laws; Screening
 5:30-AP2, Investigations
 5:90, Abused and Neglected Child Reporting
 5:100, Staff Development Program

5:125, Personal Technology and Social Media; Usage and Conduct
 5:150, Personnel Records
 5:150-AP, Personnel Records
 5:260, Student Teachers
 7:190-AP6, Guidelines for Investigating Sexting Allegations

Sexual Harassment Prohibitions

The 101st General Assembly also passed sweeping legislation to address sexual harassment in the workplace, as well as school official and employee ethics:

1. The Workplace Transparency Act, 820 ILCS 96/, added by P.A. 101-221, eff. 1-1-20, is a new law that protects employees from retaliation for making disclosures about unlawful employment practices and restricts the use of confidentiality clauses in settlement or termination agreements.
2. The Ill. Human Rights Act, 775 ILCS 5/, amended by P.A. 101-221, eff. 1-1-20:
 - a. Expands the definition of unlawful harassment to include harassment based on actual or perceived protected categories;
 - b. Expands employer liability for certain categories of nonsupervisory employees and *nonemployees* if an employer has knowledge of harassment but fails to take corrective action;
 - c. Requires annual sexual harassment prevention training for all employees; and
 - d. Requires employers to disclose to the Ill. Dept. of Human Rights (IDHR) information about adverse judgments and administrative rulings involving findings of unlawful discrimination.
5. The State Officials and Employees Ethics Act, 5 ILCS 430/70-5, amended by P.A. 101-221, requires boards to amend, by resolution, their sexual harassment policies no later than 2-9-20 to include a mechanism for reporting and independent review of sexual harassment allegations made against board members by fellow board members or other elected officials.
6. The Ill. Governmental Ethics Act, 5 ILCS 420/4A, amended by P.A. 101-221, streamlines the law requiring school official

and employees to file statements of economic interest.

7. The Victims' Economic Security and Safety Act, 820 ILCS 180/, amended by P.A. 101-221, eff. 1-1-20, now includes leave entitlement and protections for victims of *gender violence*.

Additionally, 105 ILCS 5/10-20.69 (final citation pending), added by P.A. 101-418, eff. 1-1-20, requires districts to maintain and implement an age-appropriate policy on sexual harassment that is included in the school district's student handbook, as well as on a district's website.

The following PRESS materials are updated:

2:100, Board Member Conflict of Interest
 2:105, Ethics and Gift Ban
 2:110, Qualifications, Term, and Duties of Board Officers
 2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records
 2:260, Uniform Grievance Procedure
 5:10, Equal Employment Opportunity and Minority Recruitment
 5:20, Workplace Harassment Prohibited
 5:20-AP, Sample Questions and Considerations for Conducting the Internal Harassment in the Workplace Investigation
 5:20-E, Resolution to Prohibit Sexual Harassment
 5:120, Employee Ethics; Conduct; and Conflict of Interest
 5:120-AP1, Statement of Economic Interests for Employees
 5:250, Leaves of Absence
 5:330, Sick Days, Vacation, Holidays, and Leaves
 7:20, Harassment of Students Prohibited
 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment

Clock Hours Minimum

One of the first pieces of legislation signed into law this legislative session addressed clock hour requirements and the use of e-learning days when school facilities are closed for emergency days:

1. 105 ILCS 5/10-19.05, added by P.A. 101-12, restored the previously long-standing requirement that a full school day of attendance contain a minimum of five clock hours of instruction.
2. 105 ILCS 5/10-20.56, amended by P.A. 101-12, expanded an e-learning pilot program to all districts in the State. Districts

may now implement an e-learning program for use during emergency days when students are unable to physically attend, provided they follow the specific approval and public hearing process outlined in the law.

The following PRESS materials are updated:

2:20, Powers and Duties of the School Board; Indemnification
 2:20-E, Waiver and Modification Request Resource Guide
 5:200, Terms and Conditions of Employment and Dismissal
 6:20, School Year Calendar and Day
 6:150, Home and Hospital Instruction

Open Meetings Act (OMA) and Freedom of Information Act (FOIA) Amendments

The following laws and one Illinois Supreme Court case pertaining to OMA (5 ILCS 120/) and FOIA (5 ILCS 140/) impacted the FRM:

1. 5 ILCS 120/2(c)(1), amended by P.A. 101-459, expands the exceptions of OMA to include closed session discussions pertaining to contractors and/or volunteers.
2. 5 ILCS 140/7(kk), added by P.A. 101-434, eff. 1-1-20, was an Alliance legislative initiative; it exempts district credit card numbers and other financial account information from disclosure under FOIA.
3. Bd. of Ed. v. Springfield Sch. Dist. No. 186 v. Atty. Gen.

of Ill., 77 N.E. 3d 625 (Ill. 2017) (holding that before taking final action on a matter, public bodies must make a public recital containing "sufficient detail to identify the particular transaction or issue but [they] need not provide an explanation of its terms or its significance").

The following PRESS materials are updated:

- 2:200, Types of School Board Meetings
- 2:220, School Board Meeting Procedure
- 2:220-E2, Motion to Adjourn to Closed Meeting
- 2:220-E6, Log of Closed Meeting Minutes
- 2:250, Access to District Public Records

Employment: Salary History and RIF Rights

The Ill. General Assembly enacted the following legislation aimed at narrowing the gender pay gap and protecting the benefits of educational support personnel subject to a reduction-in-force:

1. 820 ILCS 112/10, amended by P.A. 101-177, prohibits an employer from screening applicants based on wage or salary history or from requiring applicants to disclose wage or salary history as a condition of employment. The law also makes it unlawful for an employer to pay an employee less because of the employee's sex or because an employee is African-American if the individual is performing substantially similar equal work as the opposite sex, or non-African American, as the case may be.

2. 105 ILCS 5/10-23.5, amended by P.A. 101-46, guarantees that educational support personnel maintain any rights accrued during their prior service if they are laid off and recalled to a vacant position within the statutory recall period.

The following PRESS materials are updated:

- 5:10, Equal Employment Opportunity and Minority Recruitment
- 5:30, Hiring Process and Criteria
- 5:30-AP1, Interview Questions
- 5:200, Terms and Conditions of Employment and Dismissal
- 5:290, Employment Termination and Suspensions

Curriculum

The Ill. General Assembly amended many School Code provisions to clarify existing instruction and curriculum requirements and add new ones. These included:

1. 105 ILCS 5/27-3.10, added by P.A. 101-254, eff. 7-1-20, requires at least one semester of civics education consistent with the Ill. Learning Standards for social science in grades 6, 7, or 8.
2. 105 ILCS 5/27-21, amended by two Public Acts:
 - a. P.A. 101-227, eff. 7-1-20, requires study of the roles and contributions of lesbian, gay, bisexual, and transgender people in the history of Illinois and the United States; and
 - b. P.A. 101-341, eff. 1-1-20, requires the study of Illinois history.
3. 105 ILCS 5/27-22(e)(3), amended by P.A. 101-464, eff. 1-1-20, clarifies that substitutions for a year of mathematics are allowed with an advanced placement computer science course.

4. 105 ILCS 5/27-23.13 (final citation pending), added by P.A. 101-152, allows districts to offer a course on hunting safety as part of the curriculum during the school day or as part of an after-school program.
5. 105 ILCS 5/27-23.13 (final citation pending), added by P.A. 101-347, eff. 1-1-20, allows workplace preparation instruction in grades 9 through 12 that covers legal protections in the workplace, including protection against sexual harassment and racial and other forms of discrimination and protections for employees.
6. 105 ILCS 5/27-24.2, amended by P.A. 101-183, eff. 1-1-20, permits districts to allow a student to take a portion of the driver education course through a distance learning course, which is determined on a case-by-case basis and must be approved by the district's administration, the student's driver's education teacher, and the student's parent/guardian.
7. Two Public Acts addressed health education:
 - a. 105 ILCS 5/27-9.1, amended by P.A. 101-579, eff. 1-1-20, details requirements for sex education; and

- b. The Critical Health Problems and Comprehensive Health Education Act, 105 ILCS 110/3, amended by P.A. 101-305, eff. 1-1-20, details requirements for comprehensive health education instruction.

The following PRESS materials are updated:

6:60, Curriculum Content
 6:60-AP, Comprehensive Health Education Program
 6:60-AP, E1, Notice to Parents/Guardians of Students Enrolled in Family Life and Sex Education Classes
 6:180, Extended Instructional Programs

Student Health: Mental Health and Medication Administration

The following laws passed during the 101st General Assembly impact student health issues:

1. 105 ILCS 5/10-22.21b(d), added by P.A. 101-205, eff. 1-1-20, permits students to self-administer medication if they have an asthma action plan, an Individual Health Care Action Plan, an Illinois Food Allergy Emergency Action Plan and Treatment Authorization Form, Section 504 plan or IEP, provided the students have proper parent/guardian and physician authorization and the prescription label. The plans must address how emergency situations will be handled.
2. 105 ILCS 145/27, added by P.A. 101-428, permits a district to maintain a supply of undesignated glucagon in any secure location that is immediately accessible to a school nurse or delegated care aide. The supply may only be used for students with diabetes care plans.
3. 105 ILCS 5/22-33(g) (*Ashley's Law*), added by P.A. 100-660 and amended by P.A. 101-370, eff. 1-1-20, requires school boards to adopt a policy regarding the administration of a medical cannabis infused product to students who are *registered qualifying patients* under the MCEA (410 ILCS 130/, amended by P.A. 101-363), and in addition to allowing a student's delegated care aide(s) to administer it, allow a school nurse or administrator to administer it, and/or the student to self-administer. For more details, go to the discussion of *Ashley's Law* in the *Legalization of Cannabis Bundle*, above.
4. 105 ILCS 5/10-22.39, amended by P.A. 101-350, eff. 1-1-20, permits the use of the Ill. Mental Health First Aid training program to satisfy the training for licensed staff and administrators on mental illness and suicidal behavior in youth.

5. 20 ILCS 1705/76, added by P.A. 101-45, requires the Ill. Dept. of Public Health to create and maintain an online database and resource page on its website that contains mental health resources specifically geared toward school social workers, school counselors, parents, teachers, and school support personnel.
6. 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-478, eff. 1-1-20, requires law enforcement officers, school resource officers, or other school security personnel to take steps to notify a student's parent/guardian and ensure that the parent/guardian or other school personnel are present during questioning if a student under 18, who is suspected of committing a criminal act, is detained and questioned on school grounds.

The following PRESS materials are updated:

5:100, Staff Development Program
 6:65, Student Social and Emotional Development
 7:150, Agency and Police Interviews
 7:190-AP8, Student Re-Engagement Guidelines
 7:190-E3, Memorandum of Understanding
 7:200, Suspension Procedures
 7:270, Administering Medicines to Students
 7:270-AP1, Dispensing Medication
 7:270-AP2, Checklist for District Supply of Undesignated Asthma Medication, Epinephrine Injectors, and/or Opioid Antagonists, and/or Glucagon - RENAMED
 7:270-E1, School Medication Authorization Form
 7:270-E2, School Medication Authorization Form - Medical Cannabis
 7:290, Suicide and Depression Awareness and Prevention
 7:290-AP, Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program

FAFSA Completion

105 ILCS 5/22-85 (final citation pending), added by P.A. 101-180, eff. 6-1-20, requires that beginning with the 2020-2021 school year, for a student to receive his/her high school diploma, his/her parent/guardian (or the student, if 18 years old or legally emancipated), must either (1) file a Free Application for Federal Student Aid (FAFSA) with the U.S. Dept. of Education or an application for State financial aid, or (2) file a waiver on an Ill. State Board of Education form indicating the parent/guardian or student understands what the FAFSA and State financial aid applications are and have chosen not to file. High schools must also provide parents/guardians and students with the support necessary to meet

this requirement. If a student cannot meet this requirement due to extenuating circumstances (as determined by the district) and the principal attests that the district made a good faith effort to assist the student or his/her parent/guardian in meeting the requirement, then the district must award the student a high school diploma if the student has otherwise met all graduation requirements. The following PRESS materials are updated:

6:300, Graduation Requirements
 6:300-E2, State Law Graduation Requirements
 6:300-E3, Form for Exemption from Financial Aid Application Completion - NEW

Student Records Destruction

Due to the diligent work of the Ill. Council of School Attorneys and the Ill. Statewide School Management Alliance, the Ill. School Student Records Act (ISSRA), 105 ILCS 10/4(h), amended by P.A. 101-161, allows additional methods for providing reasonable prior notice of student records destruction. Before this amendment, districts were only permitted to notify a student of the destruction schedule for his/her permanent and temporary school student records at the student's last known address. Now, notification may occur through (1) notice in the school's parent or student handbook, (2) publication in a newspaper published in the school district or, if none is published, in a newspaper of general circulation in the school district, (3) U.S. mail delivered to the last known address, or (4) other means provided the notice is confirmed to have been received.

Miscellaneous

The following PRESS materials are updated due to miscellaneous legislative, administrative rule, clean-up, and/or continuous review changes. These are also detailed in the Revisions to Policies, Administrative Procedures, and Exhibits Table in numerical order beginning on p. 10. The following PRESS materials are included in this catch-all bundle:

- 2:70, Vacancies on the School Board - Filling Vacancies
- 2:70-E, Checklist for Filling Board Vacancies by Appointment
- 2:250-AP2, Protocols for Record Preservation and Development of Retention Schedules
- 3:50, Administrative Personnel Other Than the Superintendent
- 4:15-AP1, Protecting the Privacy of Social Security Numbers - **RENUMBERED**
- 4:30, Revenue and Investments
- 4:40, Incurring Debt
- 4:110, Transportation
- 4:140, Waiver of Student Fees
- 5:190, Teacher Qualifications
- 5:220, Substitute Teachers
- 5:220-AP, Substitute Teachers

The following PRESS materials are updated:

- 7:50-AP, School Admissions and Student Transfers To and From Non-District Schools
- 7:340, Student Records
- 7:340-AP1, School Student Records
- 7:340-AP1, E1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records
- 7:340-AP2, Storage and Destruction of School Student Records
- 7:340-AP2, E1, Letter Containing Schedule for Destruction of School Student Records

- 5:250-AP, School Visitation Leave
- 5:285-AP, Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
- 6:15, School Accountability
- 6:170-AP2, E1, District Annual Report Card Required by Every Student Succeeds Act (ESSA)
- 6:210, Instructional Materials
- 6:270, Guidance and Counseling Program
- 6:300-E1, Application for a Diploma for a Service Member Killed in Action or for Veterans of WW II, the Korean Conflict, or the Vietnam Conflict - **RENAMED**
- 6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students
- 6:320, High School Credit for Proficiency
- 7:190-AP7, Student Discipline Guidelines
- 8:95-AP, Parental Involvement
- 8:95-E1, Letter Notifying Parents/Guardians of School Visitation Rights

Please also spend time reviewing the online PRESS Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the PRESS Editors when necessary.

PRESS Issue 102 Trivia

491 PRM pages • 1,109 footnotes • 132,770 words • 101 PRM materials

Revisions to Policies, Administrative Procedures, and Exhibits

Number and Title	Revision Descriptions	<input checked="" type="checkbox"/>
2:20, Powers and Duties of the School Board; Indemnification	The policy and footnotes are updated in response to 105 ILCS 5/10-23.12(c) and 105 ILCS 5/21B-75(b), respectively added and amended by P.A. 101-531, regarding board determinations that an employee has willfully or negligently failed to report suspected child abuse/neglect. Additional continuous improvement updates are made to the policy and footnotes.	<input type="checkbox"/>
2:20-E, Waiver and Modification Request Resource Guide	The exhibit is updated in response to 105 ILCS 5/10-19.05(d), added by P.A. 101-12, allowing parent-teacher conferences to count as a full day of attendance under certain configurations.	<input type="checkbox"/>
2:70, Vacancies on the School Board - Filling Vacancies	The policy and footnotes are updated. The policy is updated in response to 105 ILCS 5/10-10, amended by P.A. 101-67, eff. 1-1-20 (extending the timeline for a board to fill a member vacancy from 45 to 60 days). The footnotes are updated for the same reason, to address <i>holdover</i> incumbent board members, and for continuous improvement.	<input type="checkbox"/>
2:70-E, Checklist for Filling Board Vacancies by Appointment	The exhibit is updated in response to: <ol style="list-style-type: none"> 105 ILCS 5/10-10, amended by P.A. 101-67, eff. 1-1-20, extending the timeline for a board to fill a member vacancy from 45 to 60 days. 105 ILCS 5/10-10.5, amended by P.A. 100-800, requiring an at-large election proposition if a vacancy for an area of residence remains unfilled. Situations in which an incumbent board member may hold over his or her seat if it went unfilled at an election. Other continuous improvements. 	<input type="checkbox"/>
2:100, Board Member Conflict of Interest	The policy, Legal References, and footnotes are updated. The policy is updated with a new Federal and State Grant Awards subhead in response to the Ill. State Board of Education's <i>Procurement and Purchasing Checklist</i> and the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/). The footnotes are updated for the same reasons, in response to the Ill. Governmental Ethics Act (GEA), 5 ILCS 420/, amended by P.A. 101-221, and for continuous improvement. The Legal References are updated to include GATA and in response to GEA, amended by P.A. 101-221.	<input type="checkbox"/>
2:105, Ethics and Gift Ban	The policy, Legal References, Cross References, and footnotes are updated in response to the State Officials and Employees Ethics Act, 5 ILCS 430/70-5, amended by P.A. 101-221, requiring boards to amend, by resolution, their sexual harassment policies by 2-9-20 to include a mechanism for reporting and independent review of sexual harassment allegations made against board members by elected officials. The policy includes a new subhead, Complaints of Sexual Harassment Made Against Board Members By Elected Officials . A minor style change is also made to the policy.	<input type="checkbox"/>
2:110, Qualifications, Term, and Duties of Board Officers	The policy, Legal References, and footnotes are updated for the reason specified above in 2:105, <i>Ethics and Gift Ban</i> . Additional continuous improvement changes are also made to the policy and footnotes.	<input type="checkbox"/>
2:150-AP, Superintendent Committees	The procedure and footnotes are updated as follows: <ol style="list-style-type: none"> Renaming the <u>Employee Drug Substance Abuse Prevention Committee</u> subhead, adding text, and amending footnotes in response to the Cannabis Regulation and Tax Act (CRTA), 410 ILCS 705/, added by P.A. 101-27 (legalizing recreation cannabis use for persons over the age of 21). Adding text to the PERA (Performance Educational Reform Act) Joint Committee and the RIF (Reduction in Force) Joint Committee subhead and its footnote to address 105 ILCS 5/24A-5.5, added by P.A. 101-591, requiring districts to develop and implement a local appeals process for unsatisfactory teacher ratings by the 2020-2021 school year. 	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

2:200, Types of School Board Meetings	<p>The policy, Legal References, and footnotes are updated. The policy is updated in response to OMA, 5 ILCS 120/2(c)(1), amended by P.A. 101-459, that expanded this exception to include closed session discussions pertaining to specific individuals who serve as volunteers and/or contractors. Other policy changes delete outdated public acts.</p> <p>The footnotes are updated in response to:</p> <ol style="list-style-type: none"> 1. Ill. Educational Labor Relations Act (IELRA), 115 ILCS 5/18, amended by P.A. 100-768, an Ill. Statewide School Management Alliance initiative requested by the Ill. Council of School Attorneys (ICSA), clarifies that negotiating team strategy sessions are excluded from the application of OMA. 2. New Ill. Atty. Gen. Public Access Counselor Opinions (PAOs) 16-13 and 18-12. 3. Local Government Wage Increase Transparency Act, 50 ILCS 155/5, amended by P.A. 101-228, expands disclosable payments to also include payment for accumulated sick leave. 4. Other minor stylistic and continuous improvement updates. <p>One non-substantive change is made to the Legal References.</p>	<input type="checkbox"/>
2:220, School Board Meeting Procedure	<p>The policy and footnotes are updated. The policy is updated in response to:</p> <ol style="list-style-type: none"> 1. PRESS Advisory Board member feedback to delete or explanation from its text so that the policy text reflects the court's decision in <u>Bd. of Ed. v. Springfield Sch. Dist. No. 186 v. Atty. Gen. of Ill.</u>, 77 N.E. 3d 625 (Ill 2017) (requiring public bodies to provide in a public recital "sufficient detail to identify the particular transaction or issue but [they] need not provide an explanation of its terms or its significance"). 2. Other minor stylistic changes. <p>The footnotes are updated in response to:</p> <ol style="list-style-type: none"> 1. The policy text changes. 2. A non-binding Ill. Atty. Gen. Public Access Counselor Opinion (PAO) 2019 PAC 57660 addressing informing the public when a board member participates remotely. 3. Other non-substantive stylistic and continuous improvement updates. 	<input type="checkbox"/>
2:220-E2, Motion to Adjourn to Closed Meeting	The exhibit is updated in response to OMA, 5 ILCS 120/2(c)(1), amended by P.A. 101-459, described above in 2:200, <i>Types of School Board Meetings</i> .	<input type="checkbox"/>
2:220-E6, Log of Closed Meeting Minutes	The exhibit is updated as described above in 2:220-E2, <i>Motion to Adjourn to Closed Meeting</i> .	<input type="checkbox"/>
2:250, Access to District Public Records	The policy is unchanged. The footnotes are updated in response to FOIA, 5 ILCS 140/7(kk), added by P.A. 101-434, eff. 1-1-20, exempting district credit card numbers and other financial account information from disclosure under FOIA.	<input type="checkbox"/>
2:250-AP1, Access to and Copying of District Public Records	The exhibit is updated in response to the Personnel Records Review Act (PRRA), 820 ILCS 40/8, amended by P.A. 101-531, requiring the disclosure of personnel records related to an incident or attempted incident of sexual abuse or severe physical abuse. Additional continuous improvement updates are made to this exhibit.	<input type="checkbox"/>
2:250-AP2, Protocols for Record Preservation and Development of Retention Schedules	The exhibit is updated to clarify Personal Information Protection Act (PIPA) mandates for disposing of materials containing personal information, and procedures for management of electronic records. Additional continuous improvement updates are made to this exhibit.	<input type="checkbox"/>
2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records	The exhibit is updated in response to 105 ILCS 5.10-20.69 (final citation pending), added by P.A. 101-418, eff. 1-1-20, requiring districts to maintain and implement an <i>age-appropriate</i> policy on sexual harassment that is included in the school district's student handbook, as well as on a district's website.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — continued

2:260, Uniform Grievance Procedure	The policy is updated for continuous improvement. The footnotes are updated for the reason specified above in 2:105, <i>Ethics and Gift Ban</i> , and for continuous improvement.	<input type="checkbox"/>
3:40-E, Checklist for the Superintendent Employment Contract Negotiation Process	The exhibit is updated in response to: <ol style="list-style-type: none"> Ill. Pension Code, 40 ILCS 5/15-155(g), amended by P.A. 101-10, raising the cap for board contributions to the Teachers Retirement System back to 6%. 105 ILCS 5/10-21.9, amended by P.A. 101-531, modifying criminal background check requirements. Additional continuous improvement updates are made to the exhibit.	<input type="checkbox"/>
3:50, Administrative Personnel Other Than the Superintendent	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/21B-45, amended by P.A. 101-85, eff. 1-1-20, requiring professional development training to be offered on inclusive practices in the classroom as part of license renewal. Other minor stylistic changes are also made to the footnotes.	<input type="checkbox"/>
4:15, Identity Protection	The policy, Legal References, and footnotes are updated. The policy is updated with a new Treatment of Personally Identifiable Information Under Grant Awards subhead in response to the Ill. State Board of Education's <i>Checklist for Protection of Personally Identifiable Information Review</i> and the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/). The footnotes are updated for the same reason, and to incorporate an amendment to PIPA, amended by P.A. 101-343, eff. 1-1-20, into the option in footnote number 4.	<input type="checkbox"/>
4:15-AP1, Protecting the Privacy of Social Security Numbers	RENUMBERED. Continuous improvement updates are made to this procedure.	<input type="checkbox"/>
4:15-AP2, Treatment of Personally Identifiable Information Under Grant Awards	NEW. The procedure is created for the reason discussed above in 4:15, <i>Identity Protection</i> .	<input type="checkbox"/>
4:30, Revenue and Investments	The policy, Legal References, and footnotes are updated in response to the Public Funds Investment Act, 30 ILCS 235/, amended by P.A. 101-473, eff. 1-1-20, requiring boards to consider sustainability factors in making investment decisions.	<input type="checkbox"/>
4:40, Incurring Debt	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/20-2, 5/20-4, and 5/20-5, amended by P.A. 101-416. Continuous improvement updates are also made to the footnotes.	<input type="checkbox"/>
4:60, Purchases and Contracts	The policy and footnotes are updated in response to: <ol style="list-style-type: none"> 105 ILCS 5/10-21.9(c), amended by P.A. 101-531, requiring boards to consider the status of a person who has been issued an indicated finding for child abuse/neglect as a condition of employment. 105 ILCS 5/21B-80(c), amended by P.A. 101-531, expanding the list of offenses for which an individual's educator license may be suspended or revoked. Additional continuous improvement updates are made to the policy and footnotes.	<input type="checkbox"/>
4:60-AP1, Purchases	The procedure, footnotes, and Legal References are updated in response to 105 ILCS 5/10-20.21(a), amended by P.A. 101-570, excepting contracts/purchases of fuel from public bidding requirements. Other footnotes and the Legal References are updated in response to 105 ILCS 5/10-21.9(c) and 105 ILCS 5/21B-80(c), amended by P.A. 101-531, for the reasons stated in 4:60, <i>Purchases and Contracts</i> , above. Additional continuous improvement updates are also made.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

4:60-AP3, Criminal History Records Check of Contractor Employees	The procedure is updated to incorporate changes to 105 ILCS 5/10-21.9(c) and 105 ILCS 5/21B-80(c), amended by P.A. 101-531, as discussed in 4:60, <i>Purchases and Contracts</i> , above. Additional continuous improvement updates are made.	<input type="checkbox"/>
4:60-AP4, Federal and State Award Procurement Procedures	RENAMED. The procedure is updated in response to the Ill. State Board of Education's <i>Procurement and Purchasing Checklist</i> and the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/).	<input type="checkbox"/>
4:80, Accounting and Audits	The policy and footnotes are updated in response to the Ill. State Board of Education's <i>Equipment and Inventory Checklist</i> and the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/), and for continuous improvement. An optional new subhead, Capitalization Threshold , is added to the policy.	<input type="checkbox"/>
4:80-AP3, Inventory Management for Federal and State Awards	NEW. The procedure is created for the reasons discussed above in 4:80, <i>Accounting and Audits</i> .	<input type="checkbox"/>
4:110, Transportation	The policy is unchanged. The footnotes are updated in response to Ill. State Board of Education guidance regarding safety hazards due to criminal gang activity and other minor continuous improvements.	<input type="checkbox"/>
4:140, Waiver of Student Fees	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/2-3.155, amended by P.A. 101-227, eff. 7-1-20 (textbook block grant program).	<input type="checkbox"/>
4:150, Facility Management and Building Programs	The Legal References and footnotes are updated as follows: <ol style="list-style-type: none"> 1. A Legal Reference to 410 ILCS 35/25 is added. 2. The footnotes are updated in response to: <ol style="list-style-type: none"> a. Equitable Restrooms Act, 410 ILCS 35/25, added by P.A. 101-165, eff. 1-1-20, requiring schools to identify all single-occupancy restrooms as all-gender; and b. 105 ILCS 5/17-2.11(d), amended by P.A. 101-455, allowing districts to levy taxes or issue bonds if necessary for school security purposes. 	<input type="checkbox"/>
4:170, Safety	The policy is unchanged. The footnotes are updated in response to: <ol style="list-style-type: none"> 1. 105 ILCS 128/45, added by P.A. 101-455, requiring the establishment of a threat assessment procedure and threat assessment team. 2. 105 ILCS 128/25, amended by P.A. 101-455, requiring boards to review threat assessment team procedures during its annual meeting to review each building's emergency and crisis response plans. 3. 105 ILCS 5/10-20.69 (final citation pending), added by P.A. 101-548, allowing districts to install a door security locking means to prevent unwanted entry if certain conditions are met. 4. 105 ILCS 5/2-3.176, added by P.A. 101-413, eff. 1-1-20, making ISBE grants available to support school security improvements. 	<input type="checkbox"/>
4:170-AP1, Comprehensive Safety and Security Plan	The procedure is updated in response to 105 ILCS 128/45, added by P.A. 101-455, and 105 ILCS 5/10-20.69 (final citation pending), added by P.A. 101-548. A new Appendix B is added to illustrate the alignment of the Comprehensive Safety and Security Plan with the Targeted School Violence Prevention Program.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

4:175, Convicted Child Sex Offender; Screening; Notifications	<p>The policy is unchanged. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> 105 ILCS 5/10-21.9(a-5) and (a-6), amended by P.A. 101-531, requiring checks of the Statewide Sex Offender Database and Statewide Murderer and Violent Offender Against Youth Database every five years that an individual remains employed by a district. 105 ILCS 5/21.9(e), amended by P.A. 101-531, requiring the district superintendent or regional superintendent to notify the State Supt. of Education within 15 business days after receiving a record of conviction or a registration in response to one of the above-noted database checks. 105 ILCS 5/21.9(c) and (g), amended by P.A. 101-531, requiring boards to consider the status of a person who has been issued an indicated finding for child abuse/neglect as a condition of employment or student teaching. Code of Criminal Procedure of 1963, 725 ILCS 5/111-1(e), added by P.A. 101-521, requiring the State's Attorney to communicate with a school administrator when prosecuting a school employee for a sex offense. 	<input type="checkbox"/>
4:175-AP1, Criminal Offender Notification Laws; Screening	<p>The procedure is updated in response to:</p> <ol style="list-style-type: none"> 105 ILCS 5/10-21.9(a-5), (a-6), and (e), amended by P.A. 101-531, as discussed in 4:175, <i>Convicted Child Sex Offender; Screening; Notifications</i>, above. 105 ILCS 5/21B-80, added by P.A. 101-531, expanding the list of offenses for which an individual's educator license may be suspended or revoked. 	<input type="checkbox"/>
4:190, Targeted School Violence Prevention Program	<p>The policy is unchanged. The footnotes are updated in response to 105 ILCS 128/45, added by P.A. 101-455. See 4:170, <i>Safety</i>, above. A continuous improvement update is made to the Cross References.</p>	<input type="checkbox"/>
4:190-AP2, Threat Assessment Team (TAT)	<p>The procedure and its footnotes are updated in response to 105 ILCS 128/45, added by P.A. 101-455. See 4:170, <i>Safety</i>, above.</p>	<input type="checkbox"/>
5:10, Equal Employment Opportunity and Minority Recruitment	<p>The policy, Legal References, Cross References and footnotes are updated. The policy is updated in response to:</p> <ol style="list-style-type: none"> Victims' Economic Security and Safety Act (VESSA), 820 ILCS 180/, amended by P.A. 101-221, eff. 1-1-20, adding gender violence to the law's protections. Compassionate Use of Medical Cannabis Pilot Program Act, 410 ILCS 130/, amended by P.A. 101-363 and scheduled to repeal on 7-1-20, adding qualifying conditions for medical cannabis use. <p>In addition to the reasons listed above for the policy updates, the footnotes are updated to incorporate the creation of, or amendments to:</p> <ol style="list-style-type: none"> Workplace Transparency Act, 820 ILCS 96/, added by P.A. 101-221, eff. 1-1-20, protecting employee disclosures about unlawful employment practices. Illinois Human Rights Act, 775 ILCS 5/2-108, added by P.A. 101-221, eff. 1-1-20, requiring employers to disclose to the Ill. Dept. of Human Rights information about adverse judgments and administrative rulings involving findings of unlawful discrimination. Ill. Equal Pay Act of 2003, 820 ILCS 112/, amended by P.A. 101-177, prohibiting employers from requesting wage or salary history from applicants or employees. Reproductive Health Act, 775 ILCS 55/, added by P.A. 101-13, prohibiting State and local governments from interfering with a woman's right to make reproductive decisions. 83 Fed.Reg. 65296, vacating certain employer wellness program regulations under the Americans with Disabilities Act and Genetic Information Nondiscrimination Act. <p>Additional continuous improvement updates are made to the footnotes. Corrections to the Legal References are made, and the Cross References are updated to reflect a revised policy title.</p>	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

5:20, Workplace Harassment Prohibited	<p>The policy, Legal References, and footnotes are updated. The policy is updated in response to:</p> <ol style="list-style-type: none"> 1. Ill. Human Rights Act, 775 ILCS 5/, amended by P.A. 101-221, eff. 1-1-20, (1) expanding the definition of unlawful harassment and employer liability for certain categories of employees and nonemployees, and (2) requiring annual sexual harassment prevention training for all employees. 2. Continuous Improvement changes. <p>In addition to the reasons listed above for the policy updates, the footnotes are updated to incorporate the creation of or amendments to:</p> <ol style="list-style-type: none"> 1. Workplace Transparency Act, 820 ILCS 96/1-30, added by P.A. 101-221, eff. 1-1-20, restricting the use of confidentiality clauses in settlement or termination agreements. 2. State Officials and Employees Ethics Act, 5 ILCS 430/70-5, amended by P.A. 101-221, requiring boards to amend, by resolution, their sexual harassment policies to include a mechanism for reporting and independent review of sexual harassment allegations made against board members by elected officials. 3. Ill. Human Rights Act, 775 ILCS 5/2-108, added by P.A. 101-221, eff. 1-1-20, requiring employers to disclose to the Ill. Dept. of Human Rights (IDHR) information about adverse judgments and administrative rulings involving findings of unlawful discrimination. 4. FOIA, 5 ILCS 140/7.5(oo), added by P.A. 101-221, eff. 1-1-20, exempting data about settlement agreements involving unlawful discrimination that must be reported to IDHR. <p>The Legal References are updated in response to 775 ILCS 5/, amended by P.A. 101-221, eff. 1-1-20 and with a correction to a case title.</p>	<input type="checkbox"/>
5:20-AP, Sample Questions and Considerations for Conducting the Internal Harassment in the Workplace Investigation	The procedure is updated in response to the Ill. Human Rights Act, 775 ILCS 5/, amended by P.A. 101-221, eff. 1-1-20, expanding the definition of unlawful harassment.	<input type="checkbox"/>
5:20-E, Resolution to Prohibit Sexual Harassment	The exhibit is updated for the reason discussed above in 2:105, <i>Ethics and Gift Ban</i> .	<input type="checkbox"/>
5:30, Hiring Process and Criteria	<p>The policy and footnotes are updated to incorporate changes made to:</p> <ol style="list-style-type: none"> 1. 105 ILCS 5/10-21.9(c) and (g), amended by P.A. 101-531, regarding indicated findings of child abuse/neglect for applicants. 2. Equal Pay Act of 2003, 820 ILCS 112/10, amended by P.A. 101-177 (prohibiting potential employers from asking applicants about salary history). 3. Continuous Improvement updates throughout. <p>The footnotes are updated to note the Artificial Intelligence Video Interview Act, 820 ILCS 42/, added by P.A. 101-260, eff. 1-1-20, along with more continuous improvement updates.</p>	<input type="checkbox"/>
5:30-AP1, Interview Questions	The procedure is updated to align with the same laws discussed in 5:30, <i>Hiring Process and Criteria</i> , above.	<input type="checkbox"/>
5:30-AP2, Investigations	<p>The procedure and footnotes are updated to incorporate changes made to:</p> <ol style="list-style-type: none"> 1. 105 ILCS 5/10-21.9, amended by P.A.s 101-72, requiring checks of the Statewide Sex Offender Database and Statewide Murderer and Violent Offender Against Youth Database for substitute teachers. 2. 105 ILCS 5/10-21.9, amended by P.A. 101-531, for reasons stated in 4:175, <i>Convicted Child Sex Offender; Screening; Notifications</i>, above. <p>The Artificial Intelligence Video Interview Act, 820 ILCS 42/, added by P.A. 101-260, eff. 1-1-20, is added to the footnotes.</p>	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — continued

5:50, Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition	<p>RENAMED. The new text in the policy's title includes E-Cigarettes (PRESS Advisory Board (PAB) feedback) and Cannabis (Cannabis Regulation and Tax Act (CRTA), 410 ILCS 705/, added by P.A. 101-27 legalizing recreational cannabis use for persons over the age of 21). The policy, Legal References, Cross References, and footnotes are updated in response to:</p> <ol style="list-style-type: none"> 1. The CRTA, 410 ILCS 705/, added by P.A. 101-27. 2. Compassionate Use of Medical Cannabis Program Act (Medical Cannabis Program Act (MCPA)), amended by P.As. 101-27 and 101-363 and scheduled to repeal on 7-1-20 (described above in 5:10, <i>Equal Employment Opportunity and Minority Recruitment</i>). 3. The Right to Privacy in the Workplace Act (RPWA), 820 ILCS 55/5(b), amended by P.A. 101-27. 4. Changes to <i>Ashley's Law</i>, 105 ILCS 5/22-33, amended by P.A. 101-370, eff. 1-1-20. 5. The Prevention of Tobacco Use by Minors and Sale of and Distribution of Tobacco Products Act, 720 ILCS 675, amended by P.A. 101-2. 6. The regulation of e-cigarettes by the U.S. Food and Drug Administration at 21 C.F.R. Parts 1100, 1140, and 1143, amended by 81 Fed. Reg. 28973. 7. Other continuous improvement updates to the Legal References given recent current events and the impending legalization of recreational cannabis include adding the Smoke Free Illinois Act, 410 ILCS 82/, and the Code of Ethics for Illinois Educators, 23 Ill.Admin. Code Sec. 22.20. 	<input type="checkbox"/>
5:90, Abused and Neglected Child Reporting	<p>The policy, footnotes, and Cross References are updated in response to:</p> <ol style="list-style-type: none"> 1. Abused and Neglected Child Reporting Act, 325 ILCS 5/4(a)(4), added by P.A. 101-564, eff. 1-1-20, defining the <i>education personnel</i> subset of mandated reporters. 2. Abused and Neglected Child Reporting Act, 325 ILCS 5/4(j), amended by P.A. 101-564, eff. 1-1-20, requiring initial mandated reporter training within three months of employment and every three years after. 3. 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-531, requiring that districts within a county served by an accredited Children's Advocacy Center (CAC) coordinate with the CAC when investigating an <i>alleged incident of sexual abuse</i>. 4. 105 ILCS 5/10-20.69 (final citation pending), added by P.A. 101-531, requiring districts within a county served by a CAC to review sexual abuse investigation policies and procedures to ensure consistency with new 105 ILCS 5/22-85. 5. 105 ILCS 5/10-23.12(c), added by P.A. 101-531, allowing any district employee (except for those licensed under 105 ILCS 5/21B) to be immediately dismissed for negligent failure to report suspected child abuse or neglect. 6. 105 ILCS 5/21B-75, amended by P.A. 101-531, allowing the State Supt. of Education to initiate educator licensure suspension and revocation for negligent failure to report. <p>A new subhead Alleged Incidents of Sexual Abuse; Investigations is added to the policy. The policy text adds policy 7:20, <i>Harassment of Students Prohibited</i>.</p>	<input type="checkbox"/>
5:100, Staff Development Program	<p>The Legal References and footnotes are updated. Legal References are updated in response to the Ill. Human Rights Act, 775 ILCS 5/2-109, added by P.A. 101-221, eff. 1-1-20, and the Seizure Smart School Act, 105 ILCS 150/, added by P.A. 101-50, eff. 7-1-20. The footnote 4 option for boards to list in-services in their policies is updated in response to:</p> <ol style="list-style-type: none"> 1. Seizure Smart School Act, 105 ILCS 150/, added by P.A. 101-50, eff. 7-1-20, requiring certain employees to take trainings in the basics of seizure recognition, first aid, and emergency protocols. 2. Ill. Human Rights Act, 775 ILCS 5/2-109, added by P.A. 101-221, eff. 1-1-20, requiring annual sexual harassment prevention training for all employees. 3. 105 ILCS 5/10-22.39, amended by P.A. 101-350, eff. 1-1-20, permitting the use of the Ill. Mental Health First Aid training program to satisfy the training for licensed staff and administrators on mental illness and suicidal behavior in youth. 4. Abused and Neglected Child Reporting Act, 325 ILCS 5/4(j), amended by P.A. 101-564, eff. 1-1-20, requiring mandated reporters to complete initial mandated reporter training within three months of employment and at least every three years after that. 	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

5:120, Employee Ethics; Conduct; and Conflict of Interest	<p>The policy, Legal References, Cross References, and footnotes are updated. The policy, Legal References, and footnotes are updated to incorporate:</p> <ol style="list-style-type: none"> 1. The Ill. State Board of Education's <i>Procurement and Purchasing Checklist</i> and the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/). A new <i>Federal and State Grant Awards</i> subhead is added to the policy. 2. Abused and Neglected Child Reporting Act, 325 ILCS 5/4(a)(4), amended by P.A. 101-564, eff. 1-1-20, defining the <i>education personnel</i> subset of mandated reporters. 3. 105 ILCS 5/10-23.12(c), added by P.A. 101-531, defining <i>negligent failure to report</i> suspected child abuse/neglect by all district employees. 4. 105 ILCS 5/21B-75(b), amended by P.A. 101-531, defining <i>negligent failure to report</i> suspected child abuse/neglect by a teacher. 5. Ill. Human Rights Act, 775 ILCS 5/2-109, added by P.A. 101-221, eff. 1-1-20, requiring annual sexual harassment prevention training for all employees. <p>A new Cross Reference to the policy is also added.</p>	<input type="checkbox"/>
5:120-AP1, Statement of Economic Interests for Employees	The procedure is updated in response to 5 ILCS 420/4A-106.5, added by P.A. 101-221, streamlining the law requiring certain employees to file statements of economic interests.	<input type="checkbox"/>
5:120-AP2, Employee Conduct Standards	The procedure and footnotes are updated for the reasons discussed above in 5:50, <i>Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition</i> ; 5:90, <i>Abused and Neglected Child Reporting</i> ; and for the purpose of continuous improvement throughout.	<input type="checkbox"/>
5:125, Personal Technology and Social Media; Usage and Conduct	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/21B-75, amended by P.A. 101-531, allowing suspension or revocation of an educator license for abuse/neglect of a child, or willful or negligent failure to report suspected child abuse/neglect.	<input type="checkbox"/>
5:150, Personnel Records	The policy is unchanged. The footnotes are updated in response to PRRA, 820 ILCS 40/8, amended by P.A. 101-531, requiring the disclosure of personnel records related to an incident or attempted incident of sexual abuse or severe physical abuse.	<input type="checkbox"/>
5:150-AP, Personnel Records	The procedure is updated in response to PRRA, 820 ILCS 40/8, as noted above in 5:150, <i>Personnel Records</i> , as well as 820 ILCS 40/9, amended by P.A. 101-531, allowing the districts to gather records in an employee's personnel file concerning activities/associations with individuals/groups involved in physical, sexual, or other exploitation of a minor.	<input type="checkbox"/>
5:190, Teacher Qualifications	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/27-24.2, amended by P.A. 101-450, addressing qualification for contracted driver education teachers.	<input type="checkbox"/>
5:200, Terms and Conditions of Employment and Dismissal	<p>The Legal References updated in response to:</p> <ol style="list-style-type: none"> 1. 105 ILCS 5/10-19.05(a), added by P.A. 101-12, restoring the five clock hour requirement; and 2. 105 ILCS 5/10-20.6 (final citation pending). <p>The footnotes are updated in response to 105 ILCS 5/24A-5.5, added by P.A. 101-591, requiring districts to develop and implement a local appeals process for unsatisfactory teacher ratings by the 2020-2021 school year.</p>	<input type="checkbox"/>
5:220, Substitute Teachers	The policy is unchanged. A citation in the Legal References and Footnote 10 is updated. Footnote 7 is updated to reflect that due to P.A. 101-49, TRS annuitants may return to teaching in a subject shortage area until 6-30-21 (previously 6-30-19).	<input type="checkbox"/>
5:220-AP, Substitute Teachers	The procedure, footnotes, and Legal References are updated to correct citations. Footnote 4 is added in response to 105 ILCS 5/24-5, amended by P.A. 100-513, regarding evidence of freedom from communicable disease.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

5:250, Leaves of Absence	<p>The policy, Legal References and footnotes are updated. The policy is updated to incorporate:</p> <ol style="list-style-type: none"> 105 ILCS 5/24-6, previously amended by P.A. 99-173, removing the need for an advanced practice nurse to have a written collaborative agreement with a physician. VESSA, 820 ILCS 180/, amended by P.A. 101-221, eff. 1-1-20, adding gender violence to the law's protections. A minor continuous improvement update. <p>The footnotes are updated in response to the above and:</p> <ol style="list-style-type: none"> <u>Dynak v. Bd. of Education of Wood Dale Sch. Dist. 7</u>, 2019 IL App (2d) 180551, a State appellate case finding that 105 ILCS 5/24-6 did not allow a teacher to take sick leave for birth after an intervening summer break. Minor stylistic changes. <p>The Legal References are updated in response to the Service Member Employment and Reemployment Rights Act, 330 ILCS 61/, added by P.A. 100-1101.</p>	<input type="checkbox"/>
5:250-AP, School Visitation Leave	<p>The procedure is updated in response to the School Visitation Rights Act, 820 ILCS 147, amended by P.A. 101-486, eff. 8-1-20, allowing leave for school conferences, behavioral meetings, or classroom activities academic meetings related to an employee's child.</p>	<input type="checkbox"/>
5:260, Student Teachers	<p>The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/10-21.9(g), amended by P.A. 101-531, requiring boards to consider the status of a person who has been issued an indicated finding for child abuse/neglect as a condition of student teaching. Additional continuous improvement changes are made.</p>	<input type="checkbox"/>
5:285, Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers	<p>The policy is unchanged. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> CRTA, 410 ILCS 705/, added by P.A. 101-27, eff. 1-1-20, legalizing recreational cannabis. A minor style change. 	<input type="checkbox"/>
5:285-AP, Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers	<p>The procedure is updated in response to:</p> <ol style="list-style-type: none"> CRTA, 410 ILCS 705/, added by P.A. 101-27, eff. 1-1-20, legalizing recreational cannabis. 49 C.F.R. Part 382, Subpart G, requiring employers to conduct checks of an online federal Drug and Alcohol Clearinghouse before and during CDL drivers' employment beginning on 1-6-20. Minor continuous improvements and stylistic changes. 	<input type="checkbox"/>
5:290, Employment Termination and Suspensions	<p>The policy is updated in response to 105 ILCS 5/10-23.12(c), added by P.A. 101-531, and 105 ILCS 5/21B-75(b), amended by P.A. 101-531, permitting immediate dismissal of non-licensed employees for willful or negligent failure to report an instance of suspected child abuse or neglect. The footnotes are updated to incorporate:</p> <ol style="list-style-type: none"> The policy text changes. 105 ILCS 5/10-23.5, amended by P.A. 101-46, guaranteeing that support personnel maintain any rights accrued during their prior service if they are laid off and recalled. <p>The Cross References are also updated.</p>	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

5:330, Sick Days, Vacation, Holidays, and Leaves	<p>The policy, Legal References, and footnotes are updated. The policy is updated in response to:</p> <ol style="list-style-type: none"> 105 ILCS 5/24-6, previously amended by P.A. 99-173, removing the need for an advanced practice nurse to have a written collaborative agreement with a physician. VESSA, 820 ILCS 180, amended by P.A. 101-221, eff. 1-1-20, adding gender violence to the law's protections. <p>The footnotes are updated in response to:</p> <ol style="list-style-type: none"> VESSA, 820 ILCS 180, amended by P.A. 101-221, eff. 1-1-20, adding gender violence to the law's protections. School Visitation Rights Act, 820 ILCS 147, amended by P.A. 101-486, eff. 8-1-20, allowing leave for school conferences, <u>behavioral meetings</u>, or <u>classroom-activities academic meetings</u> related to an employee's child. Other minor continuous improvement and stylistic changes. <p>The Legal References are updated in response to the Service Member Employment and Reemployment Rights Act, 330 ILCS 61/, added by P.A. 100-1101.</p>	<input type="checkbox"/>
6:15, School Accountability	<p>The policy is unchanged. Footnote 7 is updated to align with changes to 105 ILCS 5/10-17a, amended by P.A. 101-68, eff. 1-1-20, regarding school report card requirements.</p>	<input type="checkbox"/>
6:20, School Year Calendar and Day	<p>The Legal References and footnotes are updated. The Legal References include 105 ILCS 5/10-19.05, amended by P.A. 101-12 (addressing minimum five clock hours to qualify as a full day of attendance). The footnotes are updated to include this and the following:</p> <ol style="list-style-type: none"> Arab American Heritage Month, 5 ILCS 490/6, amended by P.A. 100-1150. Other minor continuous improvement updates are made, including a final citation update that was not final as of PRESS Issue 99 in Nov. 2018. 	<input type="checkbox"/>
6:60, Curriculum Content	<p>The policy and footnotes are updated. The policy is updated as follows:</p> <ol style="list-style-type: none"> Civics education in 105 ILCS 5/27-3.10, added by P.A. 101-254, eff. 7-1-20 (requiring at least one semester of civics education in accordance with the Ill. Learning Standards for social science in grades 6, 7, or 8). Addition of a sentence regarding examples of behaviors that violate policy 7:180, <i>Prevention of and Response to Bullying, Intimidation, and Harassment</i>. Additions to the text of paragraph 13's history topics to reflect 105 ILCS 5/27-21, amended by P.A. 101-227, eff. 7-1-20 (requiring study of the roles and contributions of lesbian, gay, bisexual, and transgender (LGBT) people in the history of Ill. and the U. S.); and 105 ILCS 5/27-21, amended by P.A. 101-341, eff. 1-1-20 (requiring study of Ill. history). Other stylistic and continuous improvement updates. <p>The footnotes are updated with case law regarding the Pledge of Allegiance clarifications and options regarding new laws as follows:</p> <ol style="list-style-type: none"> 105 ILCS 5/27-3.10, added by P.A. 101-254, eff. 7-1-20, is added to clarify that school districts may use private funding for civics education. 105 ILCS 5/27-24.2, amended by P.A. 101-183, eff. 1-1-20, is added to clarify that a school district may decide to allow a student to take a portion of the driver education course through a distance learning course, which is determined on a case-by-case basis and must be approved by the district's administration, the student's driver's education teacher, and the student's parent/guardian. 105 ILCS 5/27-22(e)(3), amended by P.A. 101-464, eff. 1-1-20, is added for clarity to explain that substitutions of an advanced placement computer science course for a year of mathematics are allowed. An option for boards that do not receive E-rate funds, but want to exceed the requirements of the 105 ILCS 5/27-13.3 to include grades K-2 is added. An option is added for boards to consider including a sentence on workplace preparation instruction in grades 9 through 12 that covers legal protections in the workplace, including protection against sexual harassment and racial and other forms of discrimination and protections for employees is provided pursuant to 105 ILCS 5/27-23.13 (final citation pending), added by P.A. 101-347, eff. 1-1-20. An option is added for boards to consider including a course on hunting safety as part of its curriculum during the school day. 105 ILCS 5/27-23.13 (final citation pending), added by P.A. 101-152. 	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

6:60-AP, Comprehensive Health Education Program	<p>The footnotes are updated in response to:</p> <ol style="list-style-type: none"> 105 ILCS 110/3, amended by P.A. 101-305, eff. 1-1-20, detailing requirements for comprehensive health education instruction. 105 ILCS 5/27-9.1, amended by P.A. 101-579, eff. 1-1-20, detailing requirements for sex education. <p>Additional continuous improvement updates are made to the procedure and footnotes.</p>	<input type="checkbox"/>
6:60-AP, E1, Notice to Parents/Guardians of Students Enrolled in Family Life and Sex Education Classes	<p>The exhibit is unchanged. The footnotes are updated to incorporate changes to 105 ILCS 5/27-9.1, amended by P.A. 101-579, eff. 1-1-20, detailing requirements for sex education.</p>	<input type="checkbox"/>
6:65, Student Social and Emotional Development	<p>The policy is unchanged. The footnotes are updated in response to the following laws:</p> <ol style="list-style-type: none"> 20 ILCS 1705/76, added by P.A. 101-45, eff. 1-1-20 (requiring the Ill. Dept. of Public Health to create and maintain an online Mental Health Database and Resource page on its website with mental health resources). 305 ILCS 5/5-5.23(g), added by P.A. 101-461, eff. 1-1-20 (creating a Family Support Program (FSP) in the Dept. of Healthcare and Family Services, which was the former Individual Care Grant program, to enable early treatment of youth, emerging adults, and transition-age adults with a serious mental illness or serious emotional disturbance). 	<input type="checkbox"/>
6:150, Home and Hospital Instruction	<p>The policy and footnotes are updated in response to 105 ILCS 5/14-13.01(a-5), amended by P.A. 100-863, clarifying that a written statement is needed from medical personnel to obtain home or hospital instruction.</p>	<input type="checkbox"/>
6:170-AP2, E1, District Annual Report Card Required by Every Student Succeeds Act (ESSA)	<p>The procedure is updated to align with changes made to the district's annual report card requirement under the Every Student Succeeds Act by Pub.L. 115-224.</p>	<input type="checkbox"/>
6:180, Extended Instructional Programs	<p>The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/27-23.13 (final citation pending), added by P.A. 101-152, which allows districts to offer a course on hunting safety as part of an after school program.</p>	<input type="checkbox"/>
6:210, Instructional Materials	<p>The policy is unchanged. Footnote 6 is updated to incorporate changes to 105 ILCS 5/28, amended by P.A. 101-17.</p>	<input type="checkbox"/>
6:270, Guidance and Counseling Program	<p>The policy is unchanged. The footnotes are updated to reflect 105 ILCS 5/10-22.24b, amended by P.A. 101-290, (requiring that counseling services include discussion of all post-secondary education options, including four-year colleges or universities, community colleges, and vocational schools).</p>	<input type="checkbox"/>
6:300, Graduation Requirements	<p>The policy and footnotes are updated in response to:</p> <ol style="list-style-type: none"> 105 ILCS 5/22-85 (final citation pending), eff. 6-1-20, requiring students to complete a FAFSA application, a state aid application, or an ISBE waiver form to graduate. 105 ILCS 5/22-27, amended by P.A. 101-131, to allow districts to award a diploma to a service member killed in action. <p>The footnotes are also updated to reflect changes to graduation requirements related to:</p> <ol style="list-style-type: none"> The State Seal of Biliteracy, 105 ILCS 5/2-3.159, amended by P.A. 101-503, eff. 1-1-20. Math courses, 105 ILCS 5/27-22, amended by P.A. 101-464, eff. 1-1-20. The State's final accountability assessment, 105 ILCS 5/2-3.64a-5, amended by P.A.s 100-7 and 100-1046. 	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

6:300-E1, Application for a Diploma for a Service Member Killed in Action or for Veterans of WW II, the Korean Conflict, or the Vietnam Conflict	RENAMED. The exhibit is updated to align with changes to 105 ILCS 5/22-27, amended by P.A. 101-131, to allow districts to award a diploma to a service member killed in action.	<input type="checkbox"/>
6:300-E2, State Law Graduation Requirements	The exhibit is updated to reflect changes to graduation requirements related to math courses and FAFSA completion, as discussed in 6:300, <i>Graduation Requirements</i> , above.	<input type="checkbox"/>
6:300-E3, Form for Exemption from Financial Aid Application Completion	NEW. The exhibit is created to facilitate compliance with the FAFSA completion requirement, as discussed in 6:300, <i>Graduation Requirements</i> , above.	<input type="checkbox"/>
6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students	The policy is unchanged. Footnotes are updated in response to: <ol style="list-style-type: none"> 1. U.S. Dept. of Education (DOE) guidance on providing transition services to high school students who have individualized education programs. 2. 105 ILCS 5/2-3.175, renumbered by P.A. 101-81. 3. 105 ILCS 5/27-22(e)(3), amended by P.A. 101-464, eff. 1-1-20, allowing certain substitutions for students taking advanced placement computer science options. 4. 23 Ill.Admin.Code §1.425(e)(2), clarifying limits for substituting physical education course requirements with interscholastic or extracurricular athletic programs. 	<input type="checkbox"/>
6:320, High School Credit for Proficiency	The policy is unchanged. Footnote 1 is updated to align with State Seal of Biliteracy requirements under 105 ILCS 5/2-3.159, amended by P.A. 101-503, eff. 1-1-20.	<input type="checkbox"/>
7:20, Harassment of Students Prohibited	The policy, Cross References, and footnotes are updated. The policy and footnotes are updated in response to: <ol style="list-style-type: none"> 1. 105 ILCS 5/10-20.69 (final citation pending), added by P.A. 101-418, eff. 1-1-20, requiring districts to maintain and implement an <i>age-appropriate</i> policy on sexual harassment that is included in the school district's student handbook, as well as on a district's website. 2. 105 ILCS 5/10-20.69 (final citation pending) and 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-531, for reasons stated in 5:90, <i>Abused and Neglected Child Reporting</i>, above. <p>A Cross Reference to policy 5:90 is added to ensure a coordinated response to alleged incidents of sexual abuse of a student by school personnel.</p>	<input type="checkbox"/>
7:50-AP, School Admissions and Student Transfers To and From Non-District Schools	The procedure is updated in response to 105 ILCS 10/4(h), amended by P.A. 101-161, allowing additional methods for providing prior notice of student records destruction. Additional continuous improvement updates are made to the procedure and Legal References.	<input type="checkbox"/>
7:150, Agency and Police Interviews	The policy, footnotes, Legal References, and Cross References are updated in response to 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-478, eff. 1-1-20, prescribing preconditions to the interview of a student at school by a law enforcement officer, school resource officer, or other school security personnel when the student is suspected of criminal wrongdoing. Footnote 1 is supplemented with February 2019 guidance from the Privacy Technical Assistance Center regarding school law enforcement units and the Family Educational Rights and Privacy Act (FERPA).	<input type="checkbox"/>
7:180, Prevention of and Response to Bullying, Intimidation, and Harassment	The policy, Cross References, and footnotes are updated. The policy and footnotes are updated to include reference to 7:315, <i>Restrictions on Publications; High Schools</i> , for high school and unit districts. The footnotes are also updated in response to 105 ILCS 5/2-3.176, added by P.A. 101-438 (safe and healthy learning grant). A new Cross Reference is added.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

7:240-AP1, Code of Conduct for Extracurricular Activities	<p>The procedure and footnotes are updated in response to:</p> <ol style="list-style-type: none"> 1. The regulation of e-cigarettes by the U.S. Food and Drug Administration at 21 C.F.R. Parts 1100, 1140, and 1143, amended by 81 Fed. Reg. 28973. 2. The CRTA, 410 ILCS 705/, added by P.A. 101-27. 3. Compassionate Use of Medical Cannabis Program Act (Medical Cannabis Program Act (MCPA)), amended by P.As. 101-27 and 101-363 and scheduled to repeal on 7-1-20 (described above in 5:10, <i>Equal Employment Opportunity and Minority Recruitment</i>). 4. Changes in <i>Ashley's Law</i>, 105 ILCS 5/22-33, amended by P.A. 101-370, eff. 1-1-20. 5. Other continuous improvement and stylistic updates are made. 	<input type="checkbox"/>
7:270, Administering Medicines to Students	<p>The policy, Legal References, Cross References, and footnotes are updated. The policy is updated in response to:</p> <ol style="list-style-type: none"> 1. 105 ILCS 5/10-22.21b(d), added by P.A. 101-205, eff. 1-1-20 requiring Emergency Action Plans for each student who wishes to self-administer medication and addressing liability, indemnification, and hold harmless provisions. 2. 105 ILCS 145/27, added by P.A. 101-428, which permits a district to maintain a supply of undesignated glucagon in any secure location that is immediately accessible to a school nurse or delegated care aide. 3. 105 ILCS 5/22-33(g) (<i>Ashley's Law</i>), added by P.A. 100-660 and amended by P.A. 101-370, eff. 1-1-20 requiring school boards to adopt a policy regarding the administration of a medical cannabis infused product to students who are qualifying registered patients under the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/, amended by P.A. 101-363 and scheduled to repeal on 7-1-20, and in addition to allowing a student's delegated care aide(s) to administer it, allow a school nurse or administrator to administer it, and/or the student him or herself. 4. Other continuous improvement and stylistic updates. <p>The footnotes are updated in response to the laws detailed in the policy. The Legal References are updated in response to 105 ILCS 145/, added by P.A. 101-428 (undesignated glucagon) and the Compassionate Use of Medical Cannabis Pilot Program Act 410 ILCS 130/, amended by P.A. 101-363 and scheduled to repeal on 7-1-20.</p>	<input type="checkbox"/>
7:270-AP1, Dispensing Medication	The procedure and Legal References are updated to align with the same laws discussed in 7:270, <i>Administering Medicines to Students</i> , above.	<input type="checkbox"/>
7:270-AP2, Checklist for District Supply of Undesignated Asthma Medication, Epinephrine Injectors, Opioid Antagonists, and/or Glucagon	RENAMED. The procedure is updated to align with the same laws discussed in 7:270, <i>Administering Medicines to Students</i> , above, except for the cannabis-related laws.	<input type="checkbox"/>
7:270-E1, School Medication Authorization Form	The exhibit is updated to align with the same laws discussed in 7:270, <i>Administering Medicines to Students</i> , above, except for the cannabis-related laws.	<input type="checkbox"/>
7:270-E2, School Medication Authorization Form - Medical Cannabis	The procedure is updated to align with the cannabis-related laws discussed in 7:270, <i>Administering Medicines to Students</i> , above.	<input type="checkbox"/>
7:290, Suicide and Depression Awareness and Prevention	<p>The policy is unchanged. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> 1. 105 ILCS 5/10-22.39, amended by P.A. 101-350, as discussed in 5:100, <i>Staff Development Program</i>, above. 2. ISBE suicide prevention resources. 3. Other continuous improvement and stylistic updates are made. 	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

7:290-AP, Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program	The procedure is updated with ISBE suicide prevention resources, and other continuous improvement and stylistic updates are made.	<input type="checkbox"/>
7:340, Student Records	The policy is unchanged. Footnotes are updated in response to: 1. February 2019 guidance from the Privacy Technical Assistance Center regarding school law enforcement units and FERPA. 2. 105 ILCS 10/4(h), amended by P.A. 101-161, as discussed in 7:50-AP, <i>School Admissions and Student Transfers To and From Non-District Schools</i> , above.	<input type="checkbox"/>
7:340-AP1, School Student Records	The procedure is updated in response to: 1. 105 ILCS 10/4(h), amended by P.A. 101-161, as discussed in 7:50-AP, <i>School Admissions and Student Transfers To and From Non-District Schools</i> , above. 2. 105 ILCS 10/2(f), amended by P.A. 101-515, placing related service logs in the student temporary record. 3. ISBE military recruitment access guidance. 4. Other continuous improvement updates.	<input type="checkbox"/>
7:340-AP1, E1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records	The exhibit and Footnote 3 are updated in response to 105 ILCS 10/2(f), amended by P.A. 101-515, as discussed in 7:340-AP1, <i>School Student Records</i> . Other continuous improvement and stylistic updates are made.	<input type="checkbox"/>
7:340-AP2, Storage and Destruction of School Student Records	The procedure is updated in response to 105 ILCS 10/4(h), amended by P.A. 101-161, as discussed in 7:50-AP, <i>School Admissions and Student Transfers To and From Non-District Schools</i> , above. Other continuous improvement and stylistic updates are made.	<input type="checkbox"/>
7:340-AP2, E1, Letter Containing Schedule for Destruction of School Student Records	The exhibit is updated in response to 105 ILCS 10/4(h), amended by P.A. 101-161, as discussed in 7:50-AP, <i>School Admissions and Student Transfers To and From Non-District Schools</i> , above. Other continuous improvement and stylistic updates are made.	<input type="checkbox"/>
8:30, Visitors to and Conduct on School Property	The policy, Legal References, Cross References, and footnotes are updated in response to: 1. The CRTA, 410 ILCS 705/, added by P.A. 101-27; 2. Compassionate Use of Medical Cannabis Program Act (Medical Cannabis Program Act (MCPA)), amended by P.As. 101-27 and 101-363 and scheduled to repeal on 7-1-20; 3. Changes to <i>Ashley's Law</i> , 105 ILCS 5/22-33, amended by P.A. 101-370, eff. 1-1-20; 4. Continuous improvement clarifications to footnotes 20 and 21 regarding the text of the policy purposefully being broader than 105 ILCS 5/24-24, and requiring the board to provide hearings when ejecting persons from <i>both</i> school events and meetings with instructions for boards that wish to narrow the policy text; 5. Continuous improvement suggestions from PRESS subscribers and the PRESS Advisory Board (PAB) to align with 105 ILCS 5/27-23.7; and 6. Stylistic changes are made to the Legal References.	<input type="checkbox"/>
8:95-AP, Parental Involvement	The procedure is updated in response to 105 ILCS 5/10-22.31, amended by P.A. 101-164, requiring a district to provide notice to parents/guardians if it intends to withdraw from a special education cooperative.	<input type="checkbox"/>
8:95-E1, Letter Notifying Parents/Guardians of School Visitation Rights	The exhibit is updated for the reason explained above in 5:250-AP, <i>School Visitation Leave</i> .	<input type="checkbox"/>